

MINUTES OF THE MEETING OF THE BOARD OF STUDIES

Department Name

The Board of Studies Meeting of the Department of Tamil was conducted on 18.04.2023 at 10.00a.m in the department of Tamil.

No. of Members Present

External Members : 4

Internal Members : 9

1. The Chairperson Dr.N.Shunmuga Vadivoo@Shanthi (H.O.D) welcomed and introduced the Members.
2. The following member expressed their inability to attend the meeting:

1. Dr. R. Kurinjivendan,
Professor & Head,
Department of Tamil Studies in Foreign Countries,
Tamil University,
Tanjavur – 613010.

Agenda Discussion:

The Chairperson presented the agenda and invited the members for discussion.

Agenda Item No.1

Reconstruction of the course structure and syllabus of the I UG (I & II Semester) for the 2023-2026 batch.

Agenda Item No.2

Modification in the existing UG Syllabus (2021-2024). No changes should be made in the course structure.

Agenda Item No.3

Change in the components of Continuous Internal Assessment for UG & PG. (Refer attachment)

Agenda Item No.4

Change in CIA Evaluation pattern and Question Paper Pattern for CIA and End Semester

Examination. (Refer attachment)

Agenda Item No.5

Change in the ratio of internal and external as 25 : 75

Recommendations (state recommendations briefly - Give Annexure – I (for detail))

Agenda Item No.1

Agenda Item No.2

Agenda Item No.3

Resolution

The Board placed the following suggestions:

எவ்வித மாற்றமின்றி ஏற்கனவே உள்ள பாடத்திட்டங்கள் ஏற்றுக்கொள்ளப்பட்டன.

The meeting ended with the vote of thanks by Dr.Sr Maria Shanthi.

Name of the Members of the Board of Studies and signature

External Members

1. Dr B. Ravikumar,
Associate Professor,
Subramania Bhrathiyar
Puducherry University
Puducherry – 605014
Mobile No. 9345727513, 9444327507
Email id : paa.ravikumar1@gmail.com

B. Ravikumar
18/4/2023

2. Dr. M. Muthusamy,
HoD & Associate Professor,
Department of Tamil,
V.O. Chidambaram College,
Thoothukudi - 8
Mobile No : 9488424297
Email id : muthusamy0225@gmail.com

M. Muthusamy
18.4.23

Industrialist

1. Mr. B. Francis Amal George,
Chartered Accountant,
406, V.E. Road,
Thoothukudi – 628002.
Mobile No. 9442133082
Email id : geebee406@gmail.com

B. Francis Amal George

Alumnae

1. Ms. X. Angel,
70/1C/1B/1, Krishna Rajapuram,
9th Street,
Thoothukudi.

X. Angel

Internal Members : 09

3. Dr.N.Shunmuga Vadivoo@Shanthi (H.O.D) *N. Shunmuga Vadivoo Shanthi*
4. Dr.A.Amala Arul Arasi *A. Amala Arul Arasi*
5. Dr.Sr.A.Maria Shanthi *A. Maria Shanthi*
6. Dr.S.Arul Josephine *Arul Josephine.S*
7. Dr.A.M.Sonal *Sonal*
8. Dr.Sr.M.S.Ezhilarasi *Egghilarasi*
9. Dr.P.Latha *P. Latha*
10. Dr.P.Selva Mary *P. Selva Mary*
11. Ms.S.Jeya Selvi *S. Jeyaseelvi*

MINUTES OF THE MEETING OF THE BOARD OF STUDIES

Department Name

The Board of Studies Meeting of the Department of French was conducted on 15.04.2023 at 10.00 a.m in the department of French.

No. of Members Present

External Members : 2

Internal Members :1

The Chairperson Christina A welcomed and introduced the Members. The following members expressed their inability to attend the meeting:

1. Dr. Abarna Roy

2. K Srunika

Agenda Discussion:

The Chairperson presented the agenda and invited the members for discussion.

Agenda Item No.1

Reconstruction of the course structure and syllabus of the I UG (I & II Semester) for the 2023-2026 batch.

Since the TANSCHÉ syllabus is not yet available, the Board accepted the existing syllabus as the credits and hours is same. The Board will have another meeting to discuss the TANSCHÉ syllabus and approve it if needed.

Agenda Item No.2

Modification in the existing UG Syllabus (2021-2024). No changes should be made in the course structure.

No changes were made in the syllabus.




The Board approved the Agenda Item No.3, 4 and 5

Resolution

The Board will conduct another meeting to verify and approve TANSCHÉ syllabus once it is released.

The meeting ended with the vote of thanks by Christina A .

Name of the members of the Board of Studies and signature

Name	Signature
<p>1. Mrs. Christina. A (Chairperson) Head & Assistant professor of French St. Mary's College (Autonomous) Thoothukudi - 628001</p>	
<p>2. A. Chinnadurai Pandian, (Subject Expert) Assistant professor & Head, Department of French, The American College, Tallakulam, Madurai - 625 002.</p>	
<p>3. Mrs. Anbu Hannah Dora (Subject Expert) Head & Associate Professor of French, Holy Cross College Nagercoil – 641043 Phone.No:9442165021</p>	

MINUTES OF THE MEETING OF THE BOARD OF STUDIES
P. G. & Research Department of English

The Board of Studies Meeting of the P.G. & Research Department of English was conducted on 18.04.2023 at 10.00 a.m. in the Language Lab.

No. of Members Present

External Members : 04

Internal Members : 24

The Chairperson Dr. A. Judit Sheela Damayanthi welcomed and introduced the Members. The following members expressed their inability to attend the meeting:

1. Mr. V. Murugan, Industrialist, VITA and Spoken English, Thoothukudi
2. Dr. G. Sharon Roque Corera

Agenda Discussion:

The Chairperson presented the agenda and invited the members for discussion.

Agenda Item No.1

Reconstruction of the course structure and syllabus for I PG and II PG for 2023-2025 batch.

Agenda Item No.2

Reconstruction of the course structure and syllabus of the I UG (I & II Semester) for the 2023-2026 batch.

Agenda Item No.3

Modification in the existing UG Syllabus (2021-2024). No changes should be made in the course structure.

Agenda Item No.4

Change in the components of Continuous Internal Assessment for UG & PG. (Refer attachment)

Agenda Item No.5

Change in CIA Evaluation pattern and Question Paper Pattern for CIA and End Semester Examination. (Refer attachment)

Agenda Item No.6

Change in the ratio of internal and external as 25: 75

Recommendations (state recommendations briefly - Give Annexure – I (for detail))

Agenda Item No.1

The following are the changes made in the syllabus:

M. A. Syllabus

Core I- British Poetry

Unit IV

Thomas Gray : Elegy Written in a Country Churchyard

Core III- English Fiction

Unit I

Jonathan Swift : Gulliver's Travels

Elective I A- Indian Writing in English

Unit I

Toru Dutt : The Lotus

Unit V

Anita Desai : Where Shall we go this Summer?

Shashi Deshpande : Roots and Shadows

Recommendations

The Board recommended to omit the above mentioned pieces. An excerpt to be selected in Anita Desai's *Where Shall we go this Summer?* and Shashi Deshpande's *Roots and Shadows* for Elective I A- Indian Writing in English

Resolution

The changes are considered to be carried out.

Core IV- American Literature

Unit III

Tennessee Williams : A Street Car Named Desire

Marsha Norman : Night Mother

Unit IV

Edgar Allan Poe : The Cask of Amontillado

Recommendations

The Board recommended to omit the above mentioned pieces.

Resolution

The changes are considered to be carried out.

Elective IV A- A Glimpse of Nobel Laureates

Unit II

J. M. Coetzee : Excerpts from *Disgrace*

Toni Morrison : Excerpts from *Sula*

Elective papers: Optional paper for each Elective has been suggested to include

Recommendations

The Board recommended to mention the name of the excerpts from J. M. Coetzee's *Disgrace* and Toni Morrison's *Sula*.

Resolution

The changes are considered to be carried out.

B. A. Syllabus

Agenda Item No.2

The following are the changes made in the I & II semester syllabus

Core I- Introduction to Literature

John Milton : Daffodils

Unit III- Drama

Lady Gregory : The Rising of the Moon

Unit IV- Fiction

Katherine Mansfield : Bliss and other stories

Core II- Indian Writing in English

Unit I

Ruskin Bond : Handful of Nuts
Night Train to Deoli

Unit V

Nissim Ezekiel : Nalini: A Comedy in Three Acts

Recommendations

The Board recommended to omit Ruskin Bond's Handful of Nuts and Night Train to Deoli and suggested to add Nissim Ezekiel's Goodbye Party to Miss. Pushpa.

Nissim Ezekiel's Nalini: A Comedy in Three Acts has been suggested by the board to delete.

Resolution

The changes are considered to be carried out

Core III- British Literature- I

Unit II

John Keats : Endymion Bk- I

Unit IV

Francis Beaumont and John Fletcher : Philaster

Unit V

Mary Shelley : Captain Walton's Conclusion- Frankenstein
Jonathan Swift : Voyage to Houyhnhnms

Recommendations

The Board recommended to omit all the above mentioned pieces. In Milton's Paradise Lost Bk- 4, specify the poetic lines.

Resolution

The changes are considered to be carried out

Core IV- American Literature- I

Unit IV

Eugene O' Neill : Emperor Jones

Unit V

Leslie Marmon Silko : Ceremony

Recommendations

The Board recommended to omit Eugene O'Neill's Emperor Jones and Leslie Marmon Silko's Ceremony.

Leslie Marmon Silko's poem Ceremony is included in Unit I instead of Unit V.

Resolution

The changes are considered to be carried out

Agenda Item No.3

No modification was made in the existing UG Syllabus (2021-2024).

Agenda Item No.4

Change in the components of Continuous Internal Assessment for UG & PG.

Agenda Item No.4 & 5

The components of Continuous Internal Assessment for UG & PG and the CIA Evaluation and Question Paper Pattern will be followed as mentioned below:

Recommendations

The Board recommended to retain the same pattern

B. A. Component

Question Paper Pattern for CIA

Language, General English, Core, Allied, Core Elective

Time : 1 hour Total Marks = 25

Section A : 5 x 1 = 5 [K1(Re), K2(Un)] multiple choice questions)

Section B : 2 x 5 = 10 [K2(Un), K3(Ap), K4(An)] - Internal choice
(150 words each)

Section C : 1 x 10 = 10 [K4(An), K5(Ev), K6 (Cr)] - open choice – 1 out of 2
(400 words each)

25 (Converted to 15)

Continuous Internal Assessment (CIA)

Components of CIA

- (i) Internal test = 15 marks
- (ii) Assignment = 5 marks
- (iii) Class performance = 5 marks = 5 marks
- Class quiz = 5 marks

Total = 25 marks

End Semester Examinations (ESE)

Question Paper Pattern for ESE

Time : 3 hours Total Marks = 75

Section A : 10 x 2 = 20 [K1 (Re), K2 (Un)] (50 words each)

Section B : 5 x 5 = 25 [K2 (Un), K3 (Ap), K4 (An)]- Internal choice
(200 words each)

Section C: 3 x 10 = 30 [K4 (An), K5 (Ev), K6 (Cr)]- open choice -
3 out of 5) (400 words each)

75 marks

Question Paper Pattern for CIA

Skill Enhancement Course, Ability Enhancement Course, NME, Common Skill Based Course ,
Foundation Course

Time : 1 hour Total Marks = 25

Section A : 5 x 1 = 5 [K1(Re), K2(Un)] multiple choice questions)

Section B : 2 x 5 = 10 [K2(Un), K3(Ap), K4(An)] - Internal choice
(150 words each)

Section C : 1 x 10 = 10 [K4(An), K5(Ev), K6 (Cr)] - open choice – 1 out of 2
(400 words each)

25 (Converted to 10)

Continuous Internal Assessment (CIA)

Components of CIA

(i) Internal test = 10 marks

(ii) Assignment = 5 marks

(iii) Class performance = 5 marks = 5 marks

Class quiz = 5 marks

Total = 20 marks

End Semester Examinations (ESE)

Question Paper Pattern for ESE

Time : 3 hours Total Marks = 75

Section A : 5 x 2 = 10 [K1 (Re), K2 (Un)] (50 words each)

Section B : 5 x 4 = 20 [K2 (Un), K3 (Ap), K4 (An)]- Internal choice
(200 words each)

Section C: 2 x 10 = 20 [K4 (An), K5 (Ev), K6 (Cr)]- open choice -
---- 2 out of 4) (400 words each)
50 marks (Converted to 30)

M. A. Component

Question Paper Pattern for CIA

Core, Discipline Specific Elective, Generic Elective

Time : 1 hour Total Marks = 25

Section A : 5 x 1 = 5 [K1(Re), K2(Un)] multiple choice questions)

Section B : 2 x 5 = 10 [K2(Un), K3(Ap), K4(An)] - Internal choice
(150 words each)

Section C : 1 x 10 = 10 [K4(An), K5(Ev), K6 (Cr)] - open choice – 1 out of 2
(400 words each)

Continuous Internal Assessment (CIA)

Components of CIA

- | | |
|-------------------|------------|
| (i) Internal test | = 15 marks |
| (ii) Assignment | = 5 marks |
| (iii) Seminar | = 5 marks |

Total = 25 marks

End Semester Examinations (ESE)

Question Paper Pattern for ESE

Time : 3 hours Total Marks = 75

Section A : 10 x 2 = 20 [K1 (Re), K2 (Un)] (50 words each)

Section B : 5 x 5 = 25 [K2 (Un), K3 (Ap), K4 (An)]- Internal choice)
(200 words each)

Section C : 3 x 10 = 30 [K4 (An), K5 (Ev), K6 (Cr)]- open choice -
3 out of 5 (400 words each)

75 marks

Question Paper Pattern for CIA

Skill Enhancement Course

Time : 1 hour Total Marks = 25

Section A : 5 x 1 = 5 [K1(Re), K2(Un)] multiple choice questions)

Section B : 2 x 5 = 10 [K2(Un), K3(Ap), K4(An)] - Internal choice)
(150 words each)

Section C : 1 x 10 = 10 [K4(An), K5(Ev), K6 (Cr)] - open choice – 1 out of 2)
(400 words each)

25 (Converted to 10)

Continuous Internal Assessment (CIA)

Components of CIA

- | | |
|-------------------|------------|
| (i) Internal test | = 10 marks |
| (ii) Assignment | = 5 marks |
| (iii) Seminar | = 5 marks |

Total = 20 marks

End Semester Examinations (ESE)

Question Paper Pattern for ESE

Time : 3 hours Total Marks = 75

Section A : 5 x 2 = 10 [K1 (Re), K2 (Un)] (50 words each)

Section B : 5 x 4 = 20 [K2 (Un), K3 (Ap), K4 (An)]- Internal choice)
(200 words each)

Section C: 2 x 10 = 20 [K4 (An), K5 (Ev), K6 (Cr)]- open choice -

----- 2 out of 4) (400 words each)

50 marks (Converted to 30)

Agenda Item No.6

No changes were made in the ratio of internal and external as 25 : 75

Alumna

Dr. M. Sheyamala
Head & Asst. Professor of English
Kamaraj College,
Thoothukudi – 628003
Mobile No: 9486569781
Email id: shamvelthana@gmail.com

M. Sheyamala
18/4/23

Internal Members

Members of the Department of English

Dr. L. Jacquiline Leo
Dean & Associate Professor of English

L. Leo

Dr. T. Mary Manonmani
Vice Principal & Associate Professor of English

T. Mary Manonmani

Dr. B. Serena Margaret
IQAC Coordinator & Associate Professor of English

B. Serena Margaret

Dr. Josephine Alangara Betsy
Assistant Professor of English

Betsy
18/4/23

Dr. S. Sudha Rani
Assistant Professor of English

S. Sudha Rani

Dr. G. Sharon Roque Corera
Assistant Professor of English

Ms. M. Mangalaeswari
Assistant Professor of English

M. Mangalaeswari
18/4/23

Dr. N. Sumathi
Assistant Professor of English

N. Sumathi
18/4/23

Dr. F. Mary Priya
Assistant Professor of English

F. Mary Priya

Ms. X. Amala Steffi
Assistant Professor of English

X. Amala Steffi
18/4/23

Ms. V. Muthukalaivani
Assistant Professor of English

Ms. A. Patricia Romila
Assistant Professor of English

V. Muthukalaivani
18/4/23
Romila

Dr. D. Shunmugajothi
Assistant Professor of English

Ms. V. Dorothy Catherine
Assistant Professor of English

Dr. M. Hermina
Assistant Professor of English

Ms. Vinobini Samprasitta Abila
Assistant Professor of English

Ms. Maria Sahaya Sharmila
Assistant Professor of English

Ms. M. Reeda Albin Mary
Assistant Professor of English

Ms. A. Priyanka
Assistant Professor of English

Ms. S. Anusia
Assistant Professor of English

Ms. M. Rufina Mary
Assistant Professor of English

Ms. Melba Sharon
Assistant Professor of English

Dr. M. Maryl Chrisho
Assistant Professor of English

Ms. N. Albansin Viviliya
Assistant Professor of English

Ms. S. Janish
Assistant Professor of English

Ms. Bala Yoga Meena
Assistant Professor of English

Dr. D. Shunmugajothi
18/4/23

V. Dorothy Catherine
18/4

M. Hermina
18/4

B. Vinobini

Maria Sahaya Sharmila

M. Reeda
18/4/2023

A. Priyanka

S. Anusia

M. Rufina Mary

Melba Sharon

M. Maryl Chrisho

N. Albansin
18.4.23

The Syllabus was acknowledged and approved by the Board. The meeting ended with Vote of thanks of by Dr. L. Jacqueline Leo, Dean & Associate Professor of English.

Name of the members of the Board of Studies and signature

Chairperson

Dr. A. Judith Sheela Damayanthi
Head and Associate Professor of English
St. Mary's College (Autonomous)
Thoothukudi

A. Judith Sheela
18/04/23

Members of the Board of Studies

Dr. V. Christopher Ramesh,
Assistant Professor of English,
Sri Meenakshi Government Arts College for Women (A),
Madurai- 625002
Mobile No: 9443008570
E mail id: vchristopherramesh@gmail.com

V. Christopher Ramesh
18/4/23

Dr. S.J. Kala,
Dean of Research & Associate Professor,
The Research Centre of English,
Fatima College,
Madurai-625018
Mobile No: 9486083303
E mail id: sjkalaalbert@yahoo.co.in

S.J. Kala
18/4/23

University Nominee

Dr. R. Selvi,
Associate Professor of English,
Sarah Tucker College (Autonomous),
Perumalpuram,
Tirunelveli -7
Mobile No: 9842172094
E mail: selvi_arul09@yahoo.com

R. Selvi
18/4/2023

Industrialist

Mr. V. Murugan
VITA IELTS AND SPOKEN ENGLISH
18, Balavinayagar Koil St,
Near Nisha Home Appliances,
Opp: Poorvika Mobiles
Thoothukudi - 628001
Mobile No:
Email id:

St.Mary's College (Autonomous), Thoothukudi
Department of English (SSC)

Career Course - Occupational English
Hours: 30

Objective

To familiarize students with professional speaking and writing

To introduce students to various careers and skill enhancement

Unit I - Communication

Speaking Skills and Pronunciation

Body Language

Unit II – Writing Skills

Functional English – Error analysis

Formal Writing – Minutes, Report, Agenda, Brochure and Invitation

Unit III – Media

Social Media- Basic Etiquettes in usage and posting in Facebook, Instagram, Whatsapp, etc.,

News Report

Introduction to Creative Writing

Unit IV – Business Writing

Proposals – Drafting Budget Proposal

Writing and Editing Articles

Unit V – Content Writing

Content Writing, Editing and Publishing

Content Writing jobs through Digital platform - LinkedIn

Text Book:

BBC Worksheets

Hardy, Thomas. *Tess of D'Urbervilles* (Abridged Version)

Business Correspondence and Reporting (Chapter 13), ICAI

Reference Material:

<https://byjus.com/english/how-to-write-a-news-report/>

<https://sproutsocial.com/glossary/social-media-etiquette/>

<https://oxfordsummercourses.com/articles/what-is-creative-writing/>

<https://technicalwriterhq.com/writing/proposal-writing/>

<https://byjus.com/english/writing-an-article-tips-and-techniques/>

<https://www.reliablesoft.net/content-writing/>

MINUTES OF THE MEETING OF THE BOARD OF STUDIES

Department of History

18.04.2023

The Board of Studies Meeting of the Department of History was conducted on 18.04.2023 at 10.00 a.m. in the PG Library of History

No. of Members Present

External Members : 4

Internal Members : 10

The Chairperson Dr.A.Malini Apsala welcomed and introduced the Members. The following member expressed her inability to attend the meeting:

1. Dr. M. Baby Rani

Associate Professor of History

V.V.V College for Women

Virudhunagar

Agenda Discussion:

The Chairperson presented the agenda and invited the members for discussion.

Agenda Item No.1

Reconstruction of the course structure and syllabus for I PG & II PG for the 2023-2025 batch.

Agenda Item No.2

Reconstruction of the course structure and syllabus of the I UG (I & II Semester) for the 2023-2026 batch.

Agenda Item No.3

Modification in the existing UG Syllabus (2021-2024). No changes should be made in the course structure.

Agenda Item No.4

Change in the components of Continuous Internal Assessment for UG & PG. (Refer attachment)

Agenda Item No.5

Change in CIA Evaluation pattern and Question Paper Pattern for CIA and End Semester Examination. (Refer attachment)

Agenda Item No.6

Change in the ratio of internal and external as 25 : 75

1. Board Members suggested to follow 25:75 ratio as per the university norms.

Recommendations (state recommendations briefly - Give Annexure - I (for detail)

Agenda Item No.1

1. Soft skill papers I & II were introduced and discussed.
2. Revision of percentage for Soft skill - 100%
3. As per the suggestions of Board members modifications in the syllabus were carried out.
4. The syllabus is too vast to be completed within the stipulated time.
5. Printing errors regarding chronology in the syllabus is rectified.

Agenda Item No.2

1. UG I & II semesters were discussed and the course Western Political Thought was too heavy for UG I year Students.
2. Printing errors regarding chronology in the syllabus is rectified.

Agenda Item No.3

1. No modifications in the existing UG Syllabus 2021-2024.

Agenda Item No.4

1. No change in the components of Continuous Internal Assessment for UG & PG.

Agenda Item No.5

1. Two CIA is sufficient for both UG & PG.

Agenda Item No.6

1. Board Members suggested to follow 25:75 ratio as per the TANSCH norms.

Resolution

The Board placed the following suggestions: Appreciated the conduct of Board of Studies Meeting and acknowledged the syllabus and its need of the hour and it was resolved that the suggestion given by the board members will be carried out in the syllabus.


The meeting ended with the vote of thanks by Dr.S.Theresammal.



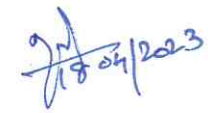
Dr. A. Malini Apsala
Head & Assistant Professor,
Pearl Research Centre for History Culture and Tourism
St. Mary's College (Autonomous) Thoothukudi

St. Mary's College (Autonomous) -Thoothukudi
Department of History
List of the Members of Board of Studies
External Members
18.04.2023

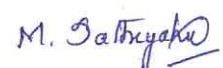
1. Name and Designation of Six Nominees:

S. No.	Name and Designation	Signature
1.	Dr.P.Tharumar Associate Professor of History and Head V.O.C College Thoothukudi Mob.No: 9486667045 Email.Id:	

2. Name and Designation of Two Subject Experts from Outside the Parent University:

S.No.	Name and Designation	Signature
1.	Dr. T.Jeya Assistant Professor of History Sri Meenakshi Government Arts College for Women Madurai Mob.No:9952136039 Email.Id:jeyathankaiah@gmail.com	
2.	Dr.M.Baby Rani Associate Professor of History V.V.V College for Women Virudhunagar Mob.No:9442312919 Email.Id:babyranim@vvvcollege.org	






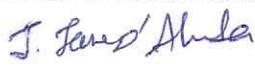

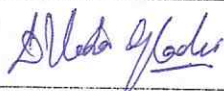
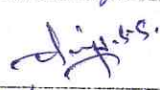
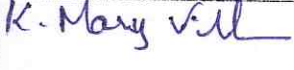
3. Name and Designation of Alumni:

S.No.	Name and Designation	Signature
1.	Dr.M.Sathya Bama Assitant Professor of History Nazareth Margoschis College Pillayanmanai Thoothukudi Mob.No: 9487121057 Email.Id:sathiyabamasamuel15@gmail.com	

4. Name and Designation of Industrialist:

S.No.	Name and Designation	Signature
1.	Mr.P.Thanaraj Managing Partner & Joint Secretary Thuditssia Greenstar Packaging Company 2/106,Venkattachalapuram Valasamuthram Thoothukudi – 628722 Mob.No:9843097090 Email.Id:greenpack14@gmail.com	

Internal Members

S.No.	Name of the Faculty	Signature
1.	Dr. A. Malini Apsala Assistant Professor and Head	
2.	Dr. M. Mary Hepsi Bai Associate Professor	
3.	Dr. S. Theresammal Assistant Professor	
4.	Dr. F. Maria Jenifer Thaya Assistant Professor	
5.	Dr. S. M. Rojapoo Assistant Professor	
6.	Dr. J. Jane D' Almeida Assistant Professor	
7.	Dr. S. M. Vimala Assistant Professor	
8.	Dr.D.Vinoba Gladis Assistant Professor	
9.	Ms.S.S.Anuja Assistant Professor	
10.	Dr.K.Mary Vino Lobo Assistant Professor	

MINUTES OF THE MEETING OF THE BOARD OF STUDIES
Department of Economics

The Board of Studies Meeting of the Department of Economics was conducted on 18.04.2023 at 10.30 A.M in the department of Economics.

No. of Members Present

External Members : 5

Internal Members : 6

The Chairperson Dr. D. Amutha welcomed and introduced the Members. All the members were present for the meeting.

Agenda Discussion:

The Chairperson presented the agenda and invited the members for discussion.

Agenda Item No.1

Reconstruction of the course structure and syllabus for I PG & II PG for the 2023-2025 batch.

Discussion: The board members had thoroughly gone through the contents of all courses from semester I to IV of PG syllabus carefully and offered their valuable suggestions as follows:

1. The board suggested to remove the concept of N-M Index from unit – II, Contestable Market, Chamberlin, , Edgeworth , Sweezy and Stackelberg and Workable Competition from Unit –III, Bains theory, Sylos – Labini Model from Unit – IV and Role of trade union and collective bargaining from Unit – V in core – I Advanced Micro Economics in Semester I
2. In Semester I , in Indian Economic Development and Policy, the board recommended to including the topic Growth since 1980 in the unit –I.
3. The board suggested to remove the concept of Decision Tree Analysis and Symbols from core III Statistics for Economists in Semester I.
4. The board remove the concept of Quantity theory of money, Business Cycles in Unit III, Economics of fast from unit – IV , changing the concept Economics of contemporary growth and development and remove the topic of Economics of fast and remove the Deficit financing , fiscal Policy from Unit – V.
5. In Semester II the board recommended to include Recent trends and Banking in India in unit – IV of Core – IV Monetary Economics.

6. The board suggested to remove the concept of trade movement in India instated of AITUC, INTUC, HMS, UTUC and remove the Review and Appraisal of state Polices in Core – V Labour Economics.
7. In Core – VI Mathematical Economics the board suggested to remove the concept of Jacobian and Hessian Matrices from the unit III and Kuhn Tucker Conditions from unit – IV .
8. In Elective – III Gender Economics the board include the Empowerment of women 2001 and 2021 and Gender budget status of women in India.
9. The board suggested to remove the concept of the minimization of costs of Friction hypothesis, the concentric Zone Hypothesis, Muth, Park Burgess from the unit – III of Elective – III Urban Economics.
10. The board suggested to remove the concept of Mineral Conservation and development rules (1988) instated of National Mineral Policy 2019 in Elective – IV Resources Economics in unit – IV.

Conclusion: The above mentioned changes have to be made in the syllabus and followed.

Agenda Item No.2

Reconstruction of the course structure and syllabus of the I UG (I & II Semester) for the 2023-2026 batch.

Discussion: The course structure and syllabus for I UG (I & II Semester) for 2023-2026 were discussed. No changes were made in the course structure and all the board members agreed upon the course structure but all the members suggested that syllabus is heavy as per the hours allocated specially for Skill enhancement course and foundation course. So certain changes were made in the syllabus in some papers and suggestions were given.

The following modifications were made.

Semester I

Core I - Micro Economics – 23UECC11

Unit II – Samuelson and Hicks Approach has to be removed.

Unit IV – Constant Elasticity of Substitution (CES) Production function has to be removed

Generic Elective I – 23 UECE11.- (A) Fundamentals of Management

Unit V – Pyramid management has to be included.

Skill Enhancement Course I– 23UECS11 – Demography

Unit I – Theory of Demographic Transition has to be removed.

Unit II – Reproductive and Child Health in India- Temporal and Spatial Variation in Sex Ratios has to be removed. Vital statistics topic has to be included. In all topics, only simple notations have to be taught.

Unit IV – Age Pyramids and Projections has to be removed.

Unit V – Demographic Dividend- National youth Policy has to be removed.

Skill Enhancement Foundation – Business Communication – 23UECF11

Unit I – Process and Elements of Communication- Communication Networks has to be removed.

Unit II – Communication Training for managers has to be removed.

Unit III – Language and Layout – Planning, Enquiries and Replies has to be removed.

Unit IV – Agency Correspondence has to be removed.

Unit V – Report by Individual and Committees- Agenda and Minutes of Meeting has to be removed.

Semester II

Core III– Micro Economics II – 23UECC21

Unit III – Cartels, Game theory, Nash Equilibrium has to be removed.

Unit V – Walrasian General Equilibrium has to be removed.

Core IV – Statistics for Economics II- 23UECC22

Unit III – Only simple Probability problems have to be dealt. Applications have to be removed.

Unit V – Paired ‘t’ test, ‘F’ test- Analysis of Variance – One way and Two-way ANOVA have to be removed.

Generic Elective II (A) History of Economic Thought

Unit III – Mitchell, J. R. Commons have to be removed.

Unit IV – Rational Expectation Hypothesis has to be removed.

Unit V – Sen’s Capability Approach – Poverty and Inequality has to be removed. Abhijit Banerjee’s thoughts have to be included.

Generic Elective II (B) Introduction to E- Commerce

Unit II - Peer-to-Peer (P2P)- Brokerage Model – Aggregate Model has to be removed.

Unit III – E-Tailing (Popularity, Benefits, Problems and features) Online services (Financial, Travel and Career)/ Actions, Online Portal has to be removed.

Unit IV – Porters Value Chain Model – E- Commerce and Consumers- Consumer Protection (E-Commerce) Rules 2020 and Latest Amendments has to be removed.

Unit V – Automated Clearing House – Automated Ledger Posting – Risks involved in e-payments has to be removed.

Skill Enhancement Course II – Economics for Investors -23UECS21

Unit II – Traded funds has to be removed.

Unit III – Foreign Exchange Market- Hedging – Futures and Options has to be removed.

Unit IV- Unemployment- Taxes, Trade Cycle, International Economic Environment: International Economic Growth and Development, Trade, Foreign Exchange, War between countries has to be removed.

Unit V – Risk Rewarding- Risk distribution has to be removed.

Skill Enhancement Course III – Computer Applications in Economics – 23UECS22

Unit I- Input output devices, Computer Software – Types- Malicious Software has to be removed.

Unit II – Animations of slide show has to be removed.

Unit III – Data Storage and Retrieval has to be removed.

Unit V – Demand for Supply of money- Correlation – Regression has to be removed.

Conclusion: The above mentioned modifications has to be made in the syllabus.

Agenda Item No.3

Modification in the existing UG Syllabus (2021-2024). No changes should be made in the course structure.

Discussion: The UG syllabus 2021-2023 was discussed and accepted by all members.

Conclusion: The board members have accepted the slight modifications made in the existing syllabus for UG syllabus 2021-2024.

Agenda Item No.4

Change in the components of Continuous Internal Assessment for UG & PG. (Refer attachment)

Discussion: The UG and PG component for CIA were discussed and accepted by the board members.

Conclusion: The members suggested no change in the component for CIA

Agenda Item No.5

Change in CIA Evaluation pattern and Question Paper Pattern for CIA and End Semester Examination.

Discussion: CIA Evaluation pattern and Question Paper Pattern for CIA and End Semester Examination were discussed and all board members accepted the same.

Conclusion: No changes were made in the CIA Evaluation pattern and Question Paper Pattern for CIA and End Semester Examination.

Agenda Item No.6

Change in the ratio of internal and external as 25 : 75

Discussion: The ratio of internal and external 25:75 was accepted.

Conclusion: The board members suggested no changes in the ratio of internal and external exam.

Recommendations:

PG Economics

The board members had thoroughly gone through the contents of all courses from semester I to IV of PG syllabus carefully and offered their valuable recommendations as follows:

1. The board suggested to remove the concept of N-M Index from unit – II, Contestable Market, Chamberlin, Edgeworth, Sweezy and Stackelberg and Workable Competition from Unit –III, Bains theory, Sylos – Labini Model from Unit – IV and Role of trade union and collective bargaining from Unit – V in core – I Advanced Micro Economics in Semester I
2. In Semester I, in Indian Economic Development and Policy, the board recommended to including the topic Growth since 1980 in the unit –I.
3. The board suggested to remove the concept of Decision Tree Analysis and Symbols from core III Statistics for Economists in Semester I.
4. The board remove the concept of Quantity theory of money, Business Cycles in Unit III, Economics of fast from unit – IV, changing the concept Economics of contemporary growth and development and remove the topic of Economics of fast and remove the Deficit financing, fiscal Policy from Unit – V.
5. In Semester II the board recommended to include Recent trends and Banking in India in unit – IV of Core – IV Monetary Economics.
6. The board suggested to remove the concept of trade movement in India instated of AITUC, INTUC, HMS, UTUC and remove the Review and Appraisal of state Policies in Core – V Labour Economics.
7. In Core – VI Mathematical Economics the board suggested to remove the concept of Jacobian and Hessian Matrices from the unit III and Kuhn Tucker Conditions from unit – IV.

8. In Elective – III Gender Economics the board include the Empowerment of women 2001 and 2021 and Gender budget status of women in India.
9. The board suggested to remove the concept of the minimization of costs of Friction hypothesis, the concentric Zone Hypothesis, Muth, Park Burgess from the unit – III of Elective – III Urban Economics.
10. The board suggested to remove the concept of Mineral Conservation and development rules (1988) instated of National Mineral Policy 2019 in Elective – IV Resources Economics in unit – IV.

UG Economics

The following recommendations were made after going through the UG syllabus carefully.

Semester I

Core I - Micro Economics – 23UECC11

Unit II – Samuelson and Hicks Approach has to be removed.

Unit IV – Constant Elasticity of Substitution (CES) Production function has to be removed

Generic Elective I – 23 UECE11 - (A) Fundamentals of Management

Unit V – Pyramid management has to be included.

Skill Enhancement Course I– 23UECS11 – Demography

Unit I – Theory of Demographic Transition has to be removed.

Unit II – Reproductive and Child Health in India- Temporal and Spatial Variation in Sex Ratios has to be removed. Vital statistics topic has to be included. In all topics, only simple notations have to be taught.

Unit IV – Age Pyramids and Projections has to be removed.

Unit V – Demographic Dividend- National youth Policy has to be removed.

Skill Enhancement Foundation – Business Communication – 23UECF11

Unit I – Process and Elements of Communication- Communication Networks has to be removed.

Unit II – Communication Training for managers has to be removed.

Unit III – Language and Layout – Planning, Enquiries and Replies has to be removed.

Unit IV – Agency Correspondence has to be removed.

Unit V – Report by Individual and Committees- Agenda and Minutes of Meeting has to be removed.

Semester II

Core III– Micro Economics II – 23UECC21

Unit III – Cartels, Game theory, Nash Equilibrium has to be removed.

Unit V – Walrasian General Equilibrium has to be removed.

Core IV – Statistics for Economics II- 23UECC22

Unit III – Only simple Probability problems have to be dealt. Applications have to be removed.

Unit V – Paired ‘t’ test, ‘F’ test- Analysis of Variance – One way and Two-way ANOVA have to be removed.

Generic Elective II (A) History of Economic Thought

Unit III – Mitchell, J. R. Commons have to be removed.

Unit IV – Rational Expectation Hypothesis has to be removed.

Unit V – Sen’s Capability Approach – Poverty and Inequality has to be removed. Abhijit Banerjee’s thoughts have to be included.

Generic Elective II (B) Introduction to E- Commerce

Unit II - Peer-to-Peer (P2P)- Brokerage Model – Aggregate Model has to be removed.

Unit III – E-Tailing (Popularity, Benefits, Problems and features) Online services (Financial, Travel and Career)/ Actions, Online Portal has to be removed.

Unit IV – Porters Value Chain Model – E- Commerce and Consumers- Consumer Protection (E-Commerce) Rules 2020 and Latest Amendments has to be removed.

Unit V – Automated Clearing House – Automated Ledger Posting – Risks involved in e-payments has to be removed.

Skill Enhancement Course II – Economics for Investors -23UECS21

Unit II – Traded funds has to be removed.

Unit III – Foreign Exchange Market- Hedging – Futures and Options has to be removed.

Unit IV- Unemployment- Taxes, Trade Cycle, International Economic Environment: International Economic Growth and Development, Trade, Foreign Exchange, War between countries has to be removed.

Unit V – Risk Rewarding- Risk distribution has to be removed.

Skill Enhancement Course III – Computer Applications in Economics – 23UECS22

Unit I- Input output devices, Computer Software – Types- Malicious Software has to be removed.

Unit II – Animations of slide show has to be removed.

Unit III – Data Storage and Retrieval has to be removed.

Unit V – Demand for Supply of money- Correlation – Regression has to be removed.

Resolution

The Board placed the following suggestions:

It was resolved that the PG syllabus 2023-2025 has to be followed after making necessary modifications.

It was resolved that the changes made in the syllabus for UG (I & II Semester for 2023-2026) has to be followed after making the necessary changes.

It was resolved that the existing syllabus can be followed with slight modifications made in the existing syllabus for UG syllabus 2021-2024.

It was resolved that there is no change in the component for CIA

It was resolved that no changes has to be made in the ratio of internal and external exam.

The above resolutions were acknowledged and accepted by the Board.

The meeting ended with the vote of thanks by Dr. Muthu Maha Laxmi.

External Members

R. Almy
18/04/2023
Dr. R. ASOKAN
ASSOCIATE PROFESSOR
DEPARTMENT OF ECONOMICS
GOVERNMENT ARTS COLLEGE (AUTONOMOUS)
SALEM - 7.

R. Na
18/4/23
Asso. Prof. & Head
Dept of Eco. S. A. College for women
Pallathur

A. Asok
Associate Prof. of Economics
Kannur College
Thoothukudi.

Dr. (Mrs) R. NAGESWARI, M.A., M.Phil.,
M.B.A(HRM), PGDCA., PGDGE., Ph.D., M.Com(F&C)
Head & Associate Prof. of Economics
Seethalakshmi Achi College for Women
Pallathur - 630 107. Sivagangai District.

Internal Members

Dr. Muthu Maha Laxmi
18/4/23

Dr. Muthu Maha Laxmi
18/04/23

Dr. Muthu Maha Laxmi
18/4/2023

Dr. Muthu Maha Laxmi
18/04/23.

Dr. Muthu Maha Laxmi
18/04/23.

Dr. Muthu Maha Laxmi
18/04/23









R. Ravika Dny

ST. MARY'S COLLEGE (Autonomous), THOOTHUKUDI

DEPARTMENT OF ECONOMICS

BOARD OF STUDIES - 2022-2023

18.04.2023


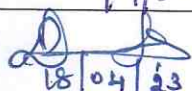
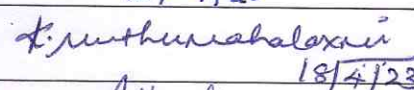
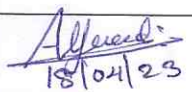
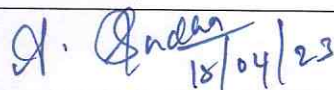
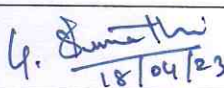
<u>Subject Experts</u> 1. Dr. R. Asokan Associate Professor, Dept. of Economics Govt. Arts College (Autonomous) Salem-7 Mobile No.: 9597847085 Email id: asokaneco1@gmail.com	 Dr. R. ASOKAN ASSOCIATE PROFESSOR DEPARTMENT OF ECONOMICS GOVERNMENT ARTS COLLEGE (AUTONOMOUS) SALEM - 7.
2. Dr. R. Nageswari Associate Professor & Head, Department of Economics Seethalakshmi Achi College for Women, Pallathur, Sivagangai District. Mobile No.: 9443494176 Email id : nageshperumal@yahoo.com	 Dr. (Mrs) R. NAGESWARI, M.A., M.Phil., M.B.A.(HRM), PGDCA., PGDGE., Ph.D., M.Com(F&C) Head & Associate Prof. of Economics Seethalakshmi Achi College for Women Pallathur - 630 107, Sivagangai District.
3. Dr. A. Asok Associate Professor & Research Coordinator (Arts), Department of Economics Kamaraj College, Thoothukudi – 628003 Mobile No.: 9865130815 Email id : asokeco1965@gmail.com	 Dr. (Lt. Cdr) A. ASOK M.A., M.B.A., M.Phil., Ph.D., Associate Professor & Research Coordinator (Arts), PG & Research Department of Economics, Kamaraj College, Thoothukudi - 628 003.
<u>Industrialist</u> 4. Mr. S. Parthasarathi Managing Director EXIM PLANET 122, Ground Floor Subbiah Puram 4 th Street Thoothukudi Mobile No.: 9884166656 Email id : admin@eximplanet.co	 
<u>Alumna</u> 5. Ms. R. Renuka Devi 84/4B Krishnaraja Puram 6th Street, Thoothukudi -628002 Mobile No.: 9344917324 Email id : rrenuka241998@gmail.com	

ST. MARY'S COLLEGE (AUTONOMOUS), THOOTHUKUDI

DEPARTMENT OF ECONOMICS

BOARD OF STUDIES - 2022-2023

18.04.2023

Dr. D. Amutha M.A., M.Phil. Ph.D Associate Professor of Economics & Head	 18/4/23
Dr. D. Rathi M.A., M.Phil. Ph.D Assistant Professor of Economics	 18/04/23
Dr. Muthu Mahalaxmi M.A., M.Phil. Ph.D Assistant Professor of Economics	 18/4/23
Ms. T.A Alfreeda M.A., NET Assistant Professor of Economics	 18/04/23
Dr. A. Sudha M.A., M.Phil. Ph.D Assistant Professor of Economics (SSC)	 18/04/23
Dr. G. Sumathi M.A., M.Phil. Ph.D Assistant Professor of Economics (SSC)	 18/04/23

MINUTES OF THE MEETING OF THE BOARD OF STUDIES
Department of Mathematics

The Board of Studies Meeting of the Department of Mathematics was conducted on 24.04.2023 at 9.30 a.m. in the Guest House of St.Mary's College(Autonomous), Thoothukudi

No. of Members Present

External Members :4

Internal Members :10

The Chairperson Dr.V.L.Stella Arputha Mary welcomed and introduced the Members. The following member expressed her inability to attend the meeting:

Ms. M. Jeyalakshmi
Karur Vysya Bank,
280, WGC Road,
Thoothukudi - 628 002.

Agenda Discussion:

The Chairperson presented the agenda and invited the members for discussion.

Agenda Item No.1

Reconstruction of the course structure and syllabus for I PG & II PG for the 2023-2025 batch.

Agenda Item No.2

Reconstruction of the course structure and syllabus of the I UG (I & II Semester) for the 2023-2026 batch.

Agenda Item No.3

Modification in the existing UG Syllabus (2021-2024). No changes should be made in the course structure.

Agenda Item No.4

Change in the components of Continuous Internal Assessment for UG & PG. (Refer attachment)

Agenda Item No.5

Change in CIA Evaluation pattern and Question Paper Pattern for CIA and End Semester Examination. (Refer attachment)

Agenda Item No.6

Change in the ratio of internal and external as 25 : 75

Recommendations

All the agenda were discussed and accepted by the board members

Resolution

The Board placed the following suggestions

Agenda Item No.1

- In Ability Enhancement Course,
 - Problem Solving Skill papers may be mentioned with their core title
 - Materials may be provided with 150 questions for each paper
 - Question Setter may be an Internal Person
- More reference books should be included with latest edition and some reference books were suggested
- Subtitles may be included in the units
- Webliography may be included (From NPTEL)
- In Semester IV, Skill Enhancement Course -Quantitative Aptitude, Unit V may be changed

Agenda Item No.2

- The core hours for UG should be maintained as per TANSCH. If the changes are necessary, the content of the core paper should be reduced
- Elective papers may be for 4 hours

Agenda Item No.3

No changes

Agenda Item No.4

The pattern of the Question paper for CIA and ESE may be the same.



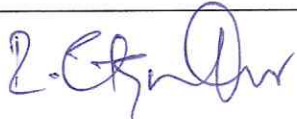
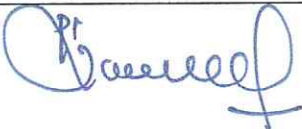

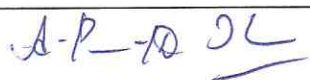

Agenda Item No.5



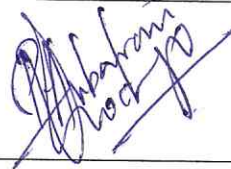




Examination Pattern for Mathematical Python – 23PMAE31

- CIA – 25 marks (Theory)
- Practical – 25 marks
- ESE – 50 marks (2 hours)

and it was resolved that these changes will be implemented with effect from the academic year 2023-2024 with the acknowledgment of the Management.

The meeting ended with the vote of thanks by Dr. P. Anbarasi Rodrigo

S.No.	Name and Address	Signature
1.	Dr. V.L.Stella Arputha Mary Chair Person Head and Assistant Professor Department of Mathematics St.Mary's College(Autonomous), Thoothukudi	
2.	Dr. K. Palani University Nominee Head & Associate Professor, Department of Mathematics, A.P.C. Mahalaxmi College for Women, Thoothukudi.	
3.	Dr. R. Uthayakumar Subject Expert Head and Professor Department of Mathematics Gandhigram Rural Institute –Deemed to be University Gandhigram - 624 302.	
4.	Dr. P. Gnanachandra Subject Expert Assistant Professor Department of Mathematics Ayya Nadar Janaki Ammal College (Autonomous) Sivakasi – 626 124.	
5.	Dr. G. Sugantha Alumna Assistant Professor Department of Mathematics Pope's College (Autonomous) Sawyerpuram - 628 251.	
6.	Dr.A.Punitha Tharani Associate Professor Department of Mathematics St.Mary's College(Autonomous), Thoothukudi	
7.	Dr. Sr. S.Kulandai Therese Assistant Professor Department of Mathematics St.Mary's College(Autonomous), Thoothukudi	

8.	Dr.J.ArulJesti Assistant Professor Department of Mathematics St.Mary's College(Autonomous), Thoothukudi	
9.	Dr.G.Priscilla Pacifica Assistant Professor Department of Mathematics St.Mary's College(Autonomous), Thoothukudi	
10.	Dr.P.Anbarasi Rodrigo Assistant Professor Department of Mathematics St.Mary's College(Autonomous), Thoothukudi	
11.	Dr.C.Reena Assistant Professor Department of Mathematics St.Mary's College(Autonomous), Thoothukudi	
12.	Dr.R. Maria Irudaya Aspin Chitra Assistant Professor Department of Mathematics St.Mary's College(Autonomous), Thoothukudi	
13.	Ms.P.Suganya Assistant Professor Department of Mathematics St.Mary's College(Autonomous), Thoothukudi	
14.	Ms.J.JenitAjitha Assistant Professor Department of Mathematics St.Mary's College(Autonomous), Thoothukudi	

MINUTES OF THE MEETING OF THE BOARD OF STUDIES

Department of Physics

The Board of Studies Meeting of the Department of Physics was conducted on 19.04.2023 at 9.30 a. m. in the department of Physics.

No. of Members Present

External Members : 4

Internal Members : 6 + 4

The Chairperson Dr. Sr. Jessie Fernando welcomed and introduced the Members. The following member expressed her inability to attend the meeting:

Dr. S. Mahalakshmi,

Assistant Professor,

Department of Physics,

Raja Doraisingam Govt. Arts college,

Sivagangai- 630561

Mobile No. : 9487133086

Email id: mahaphysics05@gmail.com

Agenda Discussion:

The Chairperson presented the agenda and invited the members for discussion.

Agenda Item No.1

Reconstruction of the course structure and syllabus for I PG & II PG for the 2023-2025 batch.

Agenda Item No.2

Reconstruction of the course structure and syllabus of the I UG (I & II Semester) for the 2023-2026 batch.

Agenda Item No.3

Modification in the existing UG Syllabus (2021-2024). No changes should be made in the course structure.

Agenda Item No.4

Change in the components of Continuous Internal Assessment for UG & PG.

UG - Component

Language, General English, Core, Allied, Core Elective Continuous Internal Assessment (CIA)

(i) Internal test	= 15 marks
(ii) Assignment	= 5 marks
(iii) Class performance = 5 marks	= 5 marks
Class quiz = 5 marks	
Total	= 25 marks

Skill Enhancement Course, Ability Enhancement Course, NME, Common Skill Based Course, Foundation Course

Continuous Internal Assessment (CIA)

Components of CIA

(i) Internal test	= 10 marks
(ii) Assignment	= 5 marks
(iii) Class performance = 5 marks	= 5 marks
Class quiz = 5 marks	
Total	= 20 marks

PG - Component

Core, Discipline Specific Elective, Generic Elective Continuous Internal Assessment (CIA)

Components of CIA

(i) Internal test	= 15 marks
(ii) Assignment	= 5 marks
(iii) Seminar	= 5 marks
Total	= 25 marks

Skill Enhancement Course

Continuous Internal Assessment (CIA)

Components of CIA

(i) Internal test	= 10 marks
(ii) Assignment	= 5 marks
(iii) Seminar	= 5 marks
Total	= 20 marks

Agenda Item No.5

Change in CIA Evaluation pattern and Question Paper Pattern for CIA and End Semester Examination.

UG

Question Paper Pattern for CIA

Language, General English, Core, Allied, Core Elective

Time : 1 hour Total Marks = 25

Section A : 5 x 1 = 5 [K1(Re), K2(Un)] multiple choice questions)

Section B : 2 x 5 = 10 [K2(Un), K3(Ap), K4(An)] - Internal choice) (150 words each)

Section C : 1 x 10 = 10 [K4(An), K5(Ev), K6 (Cr)] - open choice – 1 out of 2) (400 words each)

25 (Converted to 15)

End Semester Examinations (ESE)

Question Paper Pattern for ESE

Time : 3 hours. Total Marks = 75

Section A : 10 x 2 = 20 [K1 (Re), K2 (Un)] (50 words each)

Section B : 5 x 5 = 25 [K2 (Un), K3 (Ap), K4 (An)]- Internal choice) (200 words each)

Section C : 3 x 10 = 30 [K4 (An), K5 (Ev), K6 (Cr)]- open choice - 3 out of 5) (400 words each)

75 marks

Question Paper Pattern for CIA

Skill Enhancement Course, Ability Enhancement Course, NME, Common Skill Based Course ,
Foundation Course

Time : 1 hour Total Marks = 25

Section A : 5 x 1 = 5 [K1(Re), K2(Un)] multiple choice questions)

Section B : 2 x 5 = 10 [K2(Un), K3(Ap), K4(An)] - Internal choice) (150 words each)

Section C : 1 x 10 = 10 [K4(An), K5(Ev), K6 (Cr)] - open choice – 1 out of 2) (400 words each)

25 (Converted to 10)

End Semester Examinations (ESE)

Question Paper Pattern for ESE

Time : 3 hours Total Marks = 75

Section A : 5 x 2 = 10 [K1 (Re), K2 (Un)] (50 words each)

Section B : 5 x 4 = 20 [K2 (Un), K3 (Ap), K4 (An)]- Internal choice (200 words each)

Section C : 2 x 10 = 20 [K4 (An), K5 (Ev), K6 (Cr)]- open choice - (2 out of 4) (400 words each)

50 marks (Converted to 30)

PG

Question Paper Pattern for CIA

Core, Discipline Specific Elective, Generic Elective

Time : 1 hour Total Marks = 25

Section A : 5 x 1 = 5 [K1(Re), K2(Un)] multiple choice questions)

Section B : 2 x 5 = 10 [K2(Un), K3(Ap), K4(An)] - Internal choice) (150 words each)

Section C : 1 x 10 = 10 [K4(An), K5(Ev), K6 (Cr)] - open choice – 1 out of 2) (400 words each)

25 (Converted to 15)

End Semester Examinations (ESE)

Question Paper Pattern for ESE

Time : 3 hours Total Marks = 75

Section A : 10 x 2 = 20 [K1 (Re), K2 (Un)] (50 words each)

Section B : 5 x 5 = 25 [K2 (Un), K3 (Ap), K4 (An)]- Internal choice) (200 words each)

Section C : 3 x 10 = 30 [K4 (An), K5 (Ev), K6 (Cr)]- open choice - 3 out of 5) (400 words each)

75 marks

Question Paper Pattern for CIA

Skill Enhancement Course

Time : 1 hour Total Marks = 25

Section A : 5 x 1 = 5 [K1(Re), K2(Un)] multiple choice questions)

Section B : 2 x 5 = 10 [K2(Un), K3(Ap), K4(An)] - Internal choice) (150 words each)

Section C : 1 x 10 = 10 [K4(An), K5(Ev), K6 (Cr)] - open choice – 1 out of 2) (400 words each)

25 (Converted to 10)

End Semester Examinations (ESE)

Question Paper Pattern for ESE

Time : 3 hours Total Marks = 75

Section A : 5 x 2 = 10 [K1 (Re), K2 (Un)] (50 words each)

Section B : 5 x 4 = 20 [K2 (Un), K3 (Ap), K4 (An)]- Internal choice) (200 words each)

Section C : 2 x 10 = 20 [K4 (An), K5 (Ev), K6 (Cr)]- open choice - (2 out of 4) (400 words each)

50 marks (Converted to 30)

Agenda Item No.6

Change in the ratio of internal and external as 25 : 75

Recommendations

Agenda Item No.1:

- To include the topic, general theory of relativity in unit V of core paper II classical mechanics and relativity -23PPHC12
- Since the elective paper is found to be a bit heavy for four hours paper, the following modifications were made.
 - To remove the topics, equilibrium of finite phases, growth mechanism and classification, kinetics of growth of epitaxial films from unit I, classes of crystal system from unit II, floating zone, horizontal gradient freeze from unit III and quartz crystal oscillator techniques from unit V of Elective paper I crystal growth and thin films – 23PPHE11
 - To remove the topics, cooling curves from unit I, dispersion staining microscopy, differential interference contrast microscopy, quantitative metallography and image analyzer from unit II, EPMA from unit III, scattering mechanism, schottky barrier capacitance and light matter interaction instrumentation of unit IV and NQR, SIMS and PIXE from unit V of elective paper III characterization of materials- 23PPHE31
 - To remove the topics, resting and action potentials, passive resistive and magnetostrictive from unit I of soft skill paper III – 23PPHSE3
- To include an online course for skill enhancement course II and skill enhancement course IV for II and IV semester as an option for the skill enhancement course II and IV.
- To interchange practical paper III numerical methods and computer programming- 23PPHCR3 and practical paper IV microprocessor 8085 and microcontroller 8051- 23PPHCR4.

Agenda Item No.2: Nil

Agenda Item No.3: Nil

Agenda Item No.4:

- Since the syllabus for Core IX –Atomic and Nuclear Physics- 21UPHC62 was found to be

a bit heavy for a four hours paper, the following modifications topics were deleted.

Unit I: Atomic Structure

Fine Structure

Unit II: Introduction to Nucleus

Meson theory of nuclear forces - The discovery of the Neutron – Basic properties of the Neutron – Classification of Neutrons.

Unit III: Radioactivity

Theory of β decay- Nature of β particles

Unit IV: Nuclear Reactions

Energy balance in nuclear reactions and the Q-value – Threshold energy of an endoergic reaction - Artificial radioactivity: Discovery – Preparation – Applications

Unit V: Particle Accelerators and Detectors

Synchro-cyclotron

Agenda Item No.5: Nil

Agenda Item No.6: Nil

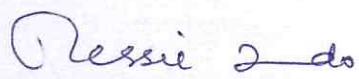

Resolution

The Board placed the following suggestions:

- To provide question bank from problem solving books for skill enhancement course I Aptitude physics – 23PPHSEI
- Since the syllabus for Core IX –Atomic and Nuclear Physics- 21UPHC62 was found to be a bit heavy for a four hours paper, a few modifications were carried out as suggested by the members.

The meeting ended with the vote of thanks by Dr. A. Nirmala Shirley.

Name of the members of the Board of Studies and signature

Name of the Staff	Signature
Dr. Sr. Jessie Fernando Head and Associate Professor of Physics St. Mary's College (Autonomous) Thoothukudi.	
Dr. P. Selvarajan, Associate Professor, Department of Physics, Aditanar College of Arts & Science, Thiruchendur Email id: pselvarajan@yahoo.co.in	

<p>Dr. R. Mary Mathelane, Associate Professor, Department of Physics, Jayaraj Annapackiam College for Women (Autonomous), Periyakulam, Theni District – 625691. Email id : marymathelanephy@annejac.ac.in</p>	<p><i>R. Mary Mathelane</i> 19/4/2023.</p>
<p>Mr. F. Franko Vaz, Executive Engineer General , O/O Superintending Engineer, TANGEDCO/ TNEB, Tuticorin. Email id : franko2333@gmail.com</p>	<p><i>F. Franko Vaz</i> 19/4/2023.</p>
<p>Dr. Karpagavalli, Assistant Professor, Govindammal Aditanar College for women, Thiruchendur Email id : karthikabhathi@gmail.com</p>	<p><i>D. Karpagavalli</i></p>
<p>Dr. Sr. A. S. J. Lucia Rose Principal & Associate Professor of Physics St. Mary's College (Autonomous) Thoothukudi.</p>	<p><i>Lucia Rose</i></p>
<p>Dr. S. Euchrista Immaculate Sylvia Associate Professor of Physics St. Mary's College (Autonomous) Thoothukudi.</p>	<p><i>S. Euchrista Immaculate Sylvia</i></p>
<p>Ms. A. Lucas Rexceline Associate Professor of Physics St. Mary's College (Autonomous) Thoothukudi.</p>	<p><i>A. Lucas Rexceline</i></p>

Dr. M. Sheeba Assistant Professor of Physics St. Mary's College (Autonomous) Thoothukudi.	M. Sheeba
Ms. P. Dhanalakshmi Assistant Professor of Physics St. Mary's College (Autonomous) Thoothukudi.	Dhanalakshmi. P.
Ms. A. Valentina Assistant Professor of Physics St. Mary's College (Autonomous) Thoothukudi.	A. Valentina 19/4/2023
Ms. P. Padmavathi Assistant Professor of Physics St. Mary's College (Autonomous) Thoothukudi.	Padmavathi P.
Dr. A. Nirmala Shirley Assistant Professor of Physics St. Mary's College (Autonomous) Thoothukudi.	A. Nirmala Shirley
Ms. S. Saravana Selvi Assistant Professor of Physics St. Mary's College (Autonomous) Thoothukudi.	S. Saravana Selvi
Mrs. S. Irudhaya Sahaya Lancy Assistant Professor of Physics St. Mary's College (Autonomous) Thoothukudi.	S. Irudhaya Sahaya Lancy
Sr. K. Arockia Punitha Student Representative (II PG)	K. Arockia Punitha






MINUTES OF THE MEETING OF THE BOARD OF STUDIES
Department of Chemistry

The Board of Studies Meeting of the Department of Chemistry was conducted on 24th April 2023 at 10.00 A.M in the Department of Chemistry.

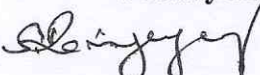
No. of Members Present

External Members : 5

Internal Members : 12


S.No	Name and Designation	Position	Signature
1	Dr.S.Radha Assistant Professor of Chemistry Saiva Bhanu Kshatriya College Aruppukottai Virudhunagar Dist.	Subject Expert	
2	Dr.S.Jemima Balaselvi Juliana Associate Professor of Chemistry The American College Madurai	Subject Expert	
3	Dr. Nagarajan Srinivasan Assistant Professor of Chemistry Manonmaniam Sundaranar University Tirunelveli	University Nominee	
4	Dr.P. Karpagavinayagam, Assistant Environmental Engineer, DCW Ltd., Sahupuram, Thoothukudi-628229	Industrialist	
5	Dr.S.Priya@Velammal Assistant Professor of Chemistry V.O.Chidambaram College Thoothukudi	Alumna	

Faculty Members

Ms.S.Rani JeyaMary (HOD) 

 Dr. Ms. T. Linda Fernando

Dr. Ms. T. Linda Fernando


 Dr. Ms. J. Martin Rathi

Dr. Ms. J. Martin Rathi

 Dr. Ms. Irudaya Antonat Sophia

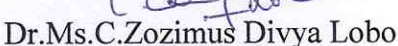
Dr. Ms. Irudaya Antonat Sophia

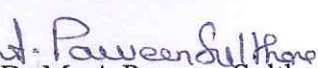
 Dr. Ms. A. Lakshmi

 Dr. Ms. J. Antony Rajam

Ms. R. Pratheeba

 Dr. Ms. B. Divya


 Dr. Ms. C. Zozimus Divya Lobo

 Dr. Ms. A. Parveen Sulthana

Dr. Ms. A. Parveen Sulthana

 Dr. Ms. G. Amala Jothi Grace

Dr. Ms. G. Amala Jothi Grace

 Ms. D. Carolin Jeniba Rachel

The Chairperson Ms. S. Rani Jeyamary welcomed and introduced the Members.

Agenda Discussion:

The Chairperson presented the agenda and invited the members for discussion.

Agenda Item No.1

Reconstruction of the course structure and syllabus for I PG & II PG for the 2023-2025 batch.

Common:

- For All practical paper, maximum 10 experiments has to be covered.
- For Skill Enhancement paper, practical skills of students can be improved by addition of some experimental procedures.
- Ability Enhancement Courses should be based on software applications, intellectual skills need to include like –Literature Survey, Seminar presentation, Group discussion, Analysis and Interpretation of UV, FT-IR data and XRD etc.

Semester -I

Core II 23PCHC12 Structure and bonding in Inorganic Compounds

- In Unit-I, VSEPR and MOT may be included.
- In Unit-II, Born -Haber cycle may be included.
- In Unit-IV, Neutron diffraction technique may be included.
- In Unit-V, Super conductors may be included.

Discipline Specific Elective I 23PCHE12 B. Nano materials and Nanotechnology

- In Unit-V, XPES characterization must be included.

Discipline Specific Elective II 23PCHE14 B. Molecular Spectroscopy

- In Unit-V, EPR is repeated and it may be deleted.

Semester -II

Core Practical II 23PCHCR2 Inorganic Chemistry Practical

For quantitative analysis reference book: Analytical Chemistry by Venkateswaran. V, Veerasamy. R, Kulandhaivelu A. R, “Basic Principles of Practical Chemistry” and Vogel’s text book of Inorganic Quantitative Analysis may be included.

Discipline Specific Elective IV 23PCHE23 A. Bio-Inorganic Chemistry

- In Unit I, Metalloenzymes can be shifted to Unit-V, instead of that role, deficiency and toxicity of micro & macro nutrients and trace elements may be included.
- In Unit-V, topics related to physical concepts of enzymes may be replaced by metallo enzymes and included Enzyme catalytic Reaction Mechanism.

Semester -III

Core VII 23PCHC33 Core Industry Module-Industrial Processes

- In Unit III, Electro dialysis may be included.
- In Unit V, Suggested to add radioactive waste management.
- Syllabus may be framed based on the experimental procedures followed by the industries with whom MoU have been made.
- Some advanced books may be included for reference.

SEC III 23PCHSE3 Computational Chemistry

- Computational Chemistry shifted to Semester II under Ability enhancement Course.
- Unit I may be deleted and Excel and Origin may be included.

Semester -IV

Core VIII 23PCHC41 Coordination Chemistry-II

- In Unit-II, Polymerization: Ziegler –Natta catalysis may be included.
- In Unit-V, CD and ORD has to be eliminated, instead UV-PES and XPES and Auger Electron Spectroscopy may be included.

SEC IV 23PCHSE4 Research Methodology

- Unit II, III and IV may be deleted.
- Topics such as Chemical Abstracts, reference index tools like Mendeley, Zotero, and Author index, list of websites for literature surveys, Research ethics and Teaching Methodology may be included.

Agenda Item No.2

Reconstruction of the course structure and syllabus of the I UG (I & II Semester) for the 2023-2026 batch.

Semester I

- Core I General Chemistry-I 23UCHC11
 - B.R.Puri L.R.Sharma and K.C.Kalia- Inorganic Chemistry, Milesstone Publisher and Distributor can be added as Recommended text book
 - Unit-IV It is mentioned as O^{2-} instead of O_2^-
 - Unit-IV In Coordinate bond: The comma between BF_3 and NH_3 can be replaced by \rightarrow
- Core Practical 23UCHCR1 Quantitative Inorganic estimation (titrimetry) and Inorganic Preparations CC2
 - Unit-III Calcium, Zinc, Nickel Estimation can be added
 - Acid base titration can be included in Foundation course

- Quantum numbers can be included in foundation course
- History of periodic table, Mendeleev periodic table can be included in foundation course

Semester II

- 23UCHC21 General Chemistry-II
 - Unit-III Hydroxyl amine and Hydrazide can be removed, Chemistry of ozone can be retained without MO, oxyacids can be changed as peroxy acids of sulphur. Oxides of Sulphur can be mentioned as SO_2 and SO_3 . Oxides of Selenium can be removed. In halogen acids oxides and oxy acids can be mentioned as oxyacids
 - In Unit-V Hydrocarbon Chemistry-II Benzene: Source, structure of benzene, stability of benzene ring, molecular orbital picture of benzene can be removed and added in foundation course.
 - P.L.Soni, Textbook of Inorganic Chemistry (2006) Sultan Chand and Sons can be included as recommended text book.
- Core Practical 23UCHCR2 Qualitative Organic Analysis and Preparation of Organic Compounds
 - In Unit-III Microwave assisted synthesis the reactions that are feasible in lab can be done

Agenda Item No.3

Modification in the existing UG Syllabus (2021-2024). No changes should be made in the course structure.

Agenda Item No.4

Change in the components of Continuous Internal Assessment for UG & PG. (Refer attachment)

- 2 mark questions can be introduced in CIA exam as there is 2 mark in ESE

Agenda Item No.5

Change in CIA Evaluation pattern and Question Paper Pattern for CIA and End Semester Examination. (Refer attachment)

Agenda Item No.6

Change in the ratio of internal and external as 25 : 75

Recommendations (state recommendations briefly- Give Annexure –I (for detail))

Agenda Item No.1 was acknowledged and approved by the board

Agenda Item No.2 was acknowledged and approved by the board

Agenda Item No.3 was acknowledged and approved by the board


Resolution


The Board placed the following suggestions:

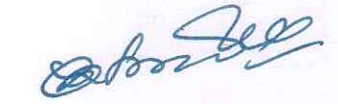
- It was resolved that since the practicals are too heavy including the course work the number of experiment can be adjusted according to allotted 15 hours.
- 2 mark questions can be introduced in CIA exam as there is 2 mark in ESE

The meeting ended with the vote of thanks by Ms.S.RaniJeyamary

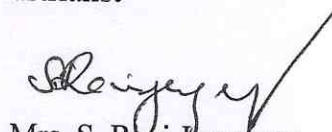

Dr. Nagarajan Srinivasan
University Nominee


Dr.S.JemimaBalaselvi Juliana
Subject Expert


Dr.S.Radha
Subject Expert


Dr.P. Karpagavinayagam
Industrialist


Dr.S.Priya@Velammal
Alumna


Mrs. S. Rani Jeyamary
Chair Person

MINUTES OF THE MEETING OF THE BOARD OF STUDIES

Department of Botany

The Board of Studies Meeting of the Department of Botany was conducted on 19.04.2023 at 10.00 a.m. in the department of Botany.

No. of Members Present

External Members :

Subject expert from University out of MS University

- a) **Dr. P. Mehalingam,**
Associate Professor
Department of Botany,
V.H.N. Senthilkumar Nadar College,
Virudunagar – 626 001
Mail id: mehalingam@vhnsnc.edu.in
Mob: 9443545338
- b) **G.Priscilla Sweetlin,**
Assistant Professor and Head,
Department of Botany,
Lady Doak College (Autonomous),
Madurai
Mail id: priscillasweetlin@ldc.edu.in
Mob: 94864 94605

Subject Experts to be sent to the University

- a) **Dr. S. Jayakumar,**
Associate Professor,
Department of Botany,
N.M. Christian College,
Marthandam, Kanniyakumari – 629 165
Mail id: jayas1968@gmail.com
Mob: 9442788481

Expert in Allied area:

Dr. M. Theradimani,
Dean,
Agricultural College & Research Institute,
Tamil Nadu Agricultural University,
Killikulam – 628 252
Thoothukudi
Mail Id: mtheradi@gmail.com
Mob: 9443432752

Alumina

Dr. Antony Rose Immaculate C,
Assistant Professor and Head,
Department of Botany,
Stella Maris College (Autonomous),
Chennai – 600086.
Mail id: antonyroseimmaculate@stellamariscollege.edu.in
Mob: 99405 88388

Internal Members:

Dr. M. Glory

Head and Associate Professor of Botany

Dr. Sr. Arockia Jenecius Alphonse

Assistant Professor of Botany

Dr. A. Jacintha Tamil Malar

Assistant Professor of Botany

Dr. G. Flora

Assistant Professor of Botany

Dr. S. Beulah Jerlin

Assistant Professor of Botany

Dr. E. Daffodil D Almeida

Assistant Professor of Botany

Dr. F. Dayana Lobo

Assistant Professor of Botany

Dr. B. Maria Sumathi

Assistant Professor of Botany

Ms. S. Pauline Jenifer

Assistant Professor of Botany

Dr. R. Mary Santhi

Assistant Professor of Botany

Dr. P. Hermalin

Assistant Professor of Botany

The Chairperson Dr. M. Glory welcomed and introduced the Members. The following members expressed their inability to attend the meeting:

1. Dr. M. Theradimani,
Dean,
Agricultural College & Research Institute,
Tamil Nadu Agricultural University,
Killikulam – 628 252
Thoothukudi
Mail Id: mtheradi@gmail.com
Mob: 9443432752

The chair person Dr. M. Glory, Associate Professor and Head welcomed and introduced for members. All the external and internal members of the board were present for the meeting.

Agenda Discussion:

The Chairperson Dr. M. Glory presented the agenda and invited the members for discussion.

Agenda Item No.1

Reconstruction of the course structure and syllabus for I PG & II PG for the 2023-2025 batch.

Recommendation: Annexure 1

Agenda Item No.2

Reconstruction of the course structure and syllabus of the I UG (I & II Semester) for the 2023-2026 batch.

Recommendation: Annexure: 2

Agenda Item No.3

Modification in the existing UG Syllabus (2021-2024). No changes should be made in the course structure.

No changes were made.

Agenda Item No.4

Change in the components of Continuous Internal Assessment for UG & PG. (Refer attachment)

The board completely accepted.

Agenda Item No.5

Change in CIA Evaluation pattern and Question Paper Pattern for CIA and End Semester Examination. (Refer attachment)

The board suggested to remove class participation marks. No separate quiz to be conducted, extra 5 mark question can be asked in Section B.

Agenda Item No.6

Change in the ratio of internal and external as 25 : 75

The board completely accepted.

Recommendations :

The board recommended to keep CIA for 40 marks for PG students and the marks can be converted subsequently.

Resolution

The Board placed the following suggestions:

1. Demonstrations of specific practicals should be done in each elective paper.
2. Group project is recommended for PG
3. Field trips and Industrial trips should be arranged for each paper for atleast 2 days.
4. For UG add Academic Industrial activity during semester holidays.

The meeting ended with the vote of thanks by Dr. M. Glory, Head and Associate Professor of Botany.

Annexure 1

PG Syllabus

Semester I

Plant Diversity I

Unit 1: Add contribution of M.O.P. Iyengar – Indian phycologist whose contribution must be known to the students, Replace the structure and reproduction of *Dictyota* and *Gelidium* with *Padina* and *Hypnea* – these two are locally available members. In Unit II replace *Taphrina* with *Xylaria* – locally available. In Unit IV replace *Lunularia* with *Dumortiera*

Discipline Specific Elective I: Group A, the following courses are selected.

1. Microbiology, immunology and plant pathology
2. Phytopharmacognosy

In Microbiology, immunology and plant pathology paper in,
Unit I: Demonstration of viability check, plate count method hemacytometer test can be added – most reliable method for bacterial count.
Unit II: Demonstration of isolation of microbes from water, air and soil and precipitation and agglutination methods can be done – mere theory based learning is irrelevant so testing microbes from air, water and soil is necessary.
Unit III: the heading can be renamed as Applied microbiology instead of Food microbiology – since the content is application oriented.

Discipline Specific Elective II Group B, the following courses are selected.

1. Ethnobotany, naturopathy and Traditional Healthcare
2. Herbal Technology

Semester II

Core III Taxonomy of Angiosperms and Economic Botany

The board felt that there were 27 families given which can be added with few families to make it 30. Few families can be added in the Unit III and Unit IV seems heavy – knowing plant description and learning binomial are mandatory at the context of climate change issues and identity aspects and conservation aspects.

Core IV Plant Anatomy and Embryology of angiosperms

Unit I: Remove side headings from each unit, add with Identification of common timbers available in Tamil Nadu – due to the loss of commercial value of timbers.

Unit II, replace the double staining with light green and fast green with double staining with safranin and fast green or eosin and fast green – since these are the suitable combination of double staining to make contrast of various biomolecules in the cells.

Unit IV: - specify the type of female gametophyte – cellular constituent of female gametophyte is not very specific showed much variations.

Core Practical II Laboratory course - II: Covering Core Papers IV, V and VI

Discipline Specific Elective III EG2: Group C, the following courses are selected.

1. Research methodology, computer applications & bioinformatics
2. Phytochemistry

Discipline Specific Elective IV ED2: Group D, the following courses are selected.

1. Biostatistics
2. Nanobiotechnology

Semester III

Core VI Cell and Molecular Biology

Unit I: the first line 'The dynamic cells' can be removed or can be used as side heading.

Core Industry Module: Industrial Botany

Unit III: the plant names need to be specified – different industrial products and their plant source were not mentioned.

Discipline Specific Elective V EG3: Group E, the following courses were opted

1. Applied plant cell & tissue culture
2. Entrepreneurial Opportunities in Botany

Semester IV

Core IX Plant Physiology and Plant metabolism

Unit III - remove the last line State Integrated Board of Studies – Botany PG 40 – words irrelevant to the content of the unit.

Core X Biochemistry & Applied Biotechnology

Unit II: Remove the side heading photosynthesis.

Unit III: Remove the line State Integrated Board of Studies – Botany PG 40 – words irrelevant to the content of the unit.

Discipline Specific Elective Group F, the following courses were opted

1. Gene Cloning And Gene Therapy
2. Organic farming

Skill Enhancement Course IV

Botany for Advanced Research has been selected

Annexure II

UG Syllabus

Core I Plant Diversity I

Since the content of core I emphasize algal diversity alone so recommended to change the course name plant diversity I to Algal Diversity.

Skill Enhancement Course - I (Non Major Elective)

1. Organic farming
2. Environmental Biotechnology

Foundation Course Basics of Botany

Unit II: add the cell organelle Mitochondria.

Unit IV: include monohybrid and dihybrid cross.

Unit V: include guttation.

Semester II

Skill Enhancement Course II (Non Major Elective)

1. Herbal Medicine
2. Mushroom cultivation

Allied Botany I and II

In Embryology, specify the monosporic and diasporic embryo sac – as the cellular component of embryo sac varies.

Unit V: Plant Physiology, specify the cyclic and non-cyclic photophosphorylation in light cycle and C3 or Calvin cycle in dark reaction – Electron transport system of the light reaction requires to know the methods of cyclic and non-cyclic photophosphorylation in detail, in addition to calvin cycle additional name of calvin cycle, C3 cycle also must be known. Include Gibberellin in the plant growth hormones – major phytohormone controlling major physiological activities.

(List the Members of the Board of Studies and signature)
Subject expert from University out of MS University

a) **Dr. P. Mehalingam,**
Associate Professor
Department of Botany,
V.H.N. Senthilkumar Nadar College,
Virudunagar – 626 001
Mail id: mehalingam@vhnsnc.edu.in
Mob: 9443545338




b) **G. Priscilla Sweetlin,**
Assistant Professor and Head,
Department of Botany,
Lady Doak College (Autonomous),
Madurai
Mail id: priscillasweetlin@ldc.edu.in
Mob: 94864 94605

G. Priscilla Sweetlin
19/04/2023

Subject Experts to be sent to the University

c) **Dr. S. Jayakumar,**
Associate Professor,
Department of Botany,
N.M. Christian College,
Marthandam, Kanyakumari – 629 165
Mail id: jayas1968@gmail.com
Mob: 9442788481



Dr. S. Jaya Kumar Ph.D.
Asso. Professor of Botany
N.M. Christian College
Marthandam, Kanyakumari Dist.
Tamil Nadu -629 165

Expert in Allied area:

Dr. M. Theradimani,
Dean,
Agricultural College & Research Institute,
Tamil Nadu Agricultural University,
Killikulam – 628 252
Thoothukudi
Mail Id: mtheradi@gmail.com
Mob: 9443432752

Alumina

Dr. Antony Rose Immaculate C,
Assistant Professor and Head,
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Stella Maris College (Autonomous),
Chennai – 600086.
Mail id: antonyroseimmaculate@stellamariscollege.edu.in
Mob: 99405 88388



Internal Members:

Dr. M. Glory

Head and Associate Professor of Botany

M. Glory

Dr. Sr. ArockiaJenecius Alphonse

Assistant Professor of Botany

Arockia Jenecius Alphonse.

Dr. A. Jacintha Tamil Malar

Assistant Professor of Botany

A. Jacintha Tamil Malar

Dr. G. Flora

Assistant Professor of Botany

G. Flora 19/04/2023

Dr. S. Beulah Jerlin

Assistant Professor of Botany

S. Beulah Jerlin 19/04/2023

Dr. E. Daffodil D Almeida

Assistant Professor of Botany

E. Daffodil D Almeida

Dr. F. Dayana Lobo

Assistant Professor of Botany

F. Dayana Lobo

Dr. B. Maria Sumathi

Assistant Professor of Botany

B. Maria Sumathi

Ms. S. Pauline Jenifer

Assistant Professor of Botany

S. Pauline Jenifer

Dr. R. Mary Santhi

Assistant Professor of Botany

R. Mary Santhi

Dr. P. Hermalin

Assistant Professor of Botany

P. Hermalin

MINUTES OF THE MEETING OF THE BOARD OF STUDIES
PG and Research Department of Zoology

The Board of Studies Meeting of the Department of Zoology was conducted on 24.04.2023 at 10 a.m. in the department of Zoology

No. of Members Present

External Members : 5

1. Dr. M. Tamilselvi M.Sc., M.Phil., Ph.D
Associate Professor and Dean of Research
Department of Zoology
V.V.Vanniaperumal College for Women
Virudhunagar
Mobile No. : 9894883106
Email id : tamil.selvi08@gmail.com
2. Dr. E. Joy Sharmila M.Sc., M.Phil., Ph.D
UG Head and Associate Professor
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Email id : kirubai_2007@yahoo.co.in
joysharmila@americancollege.edu.in
3. Ms. S. Rajeswari M.Sc., M.Phil.,
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4. Mr. P. Esakkiappan B.F.Sc
Factory Manager
Amulya Sea Foods (Nila Group)
C 96/97 Sipcot Industrial Complex
Madathur Post
Thoothukudi
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5. Dr. P. Rosalind Daisy Rani M.Sc., Ph.D
Assistant Professor
Department of Zoology
Pope's College (Autonomous)
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Mobile : 9025970012
Email id: dpaulrosyii@gmail.com

Internal Members : 11

1. Dr. N. Arokiya Mary
2. Dr. Hermin Pasangha
3. Dr. P.J. Joslin
4. Dr. S. Mary Baptista Janet
5. Dr. Sr. C. Shibana
6. Dr. Jemma Hermilin Jesy Diaz
7. Dr. S.R.T. Sherly Cross
8. Dr. S. Selvi
9. Dr. R. Sri Priya
10. Dr. M. Paripooranaselvi
11. Dr. P. Subavathy

The Chairperson Dr. N. Arokiya Mary (HOD) welcomed and introduced the Members.

Agenda Discussion:

The Chairperson presented the agenda and invited the members for discussion.

Agenda Item No.1

Reconstruction of the course structure and syllabus for I PG & II PG for the 2023-2025 batch.

Recommendations of Experts

SEMESTER I

1. Biostatistics 23PZOE13

Add skewness and kurtosis

SEMESTER II

1. Cellular and Molecular Biology 23PZOC21

Include Transcription & Translation, Transposons, Eukaryotic and prokaryotic regulations

2. Core IV Developmental Biology 23 PZOC22

Unit I: Change spelling of 'spermatogenesis'

3. Discipline Specific Elective III: Economic Entomology 23PZOE21

Unit III: Three pests for each crop

Unit V: Specify the disease in Vector Biology

4. Discipline Specific Elective IV: Research Methodology 23PZOE23

Introduce new methodologies like microarray, gene chips.

Unit V: Elaborately specify animal cell culture techniques.

Should include Research components-Ethics, plagiarism

Only few instruments should be included

5. Discipline Specific Elective IV: Microbiology 23PZOE24

Unit III: Include Microbial Physiology

Add biochemical tests

SEMESTER III

1. Core V: Genetics 23PZOC31

Unit III Microbial Genetics - Gene transfer- R2 locus

2. Core VIII : Industry Module - Medical Laboratory Techniques 23PZOC35

Unit III-Has to be restructured

3. Skill Enhancement Course III : Dairy Farming 23PZOSE3

Add milk products

SEMESTER IV

1. Biocomposting 23PZOAE4

Add liquid waste as substrate for biocomposting

2. Extension activity

Activities like Awareness programmes on vaccination, Promotion of Microfinance can be included

Agenda Item No.2

Reconstruction of the course structure and syllabus of the I UG (I & II Semester) for the 2023-2026 batch.

UG

SEMESTER I

1. Core - I Invertebrata I 23UZOC11

Unit IV Change Platyhelminthes to Helminthes

2. Core – II Invertebrata II-23UZOC12

- ✓ As credits are not allotted for Invertebrata Lab it can be clubbed with Invertebrata II as a lab cum theory course and credits should be allotted.

- ✓ Minor Phyla should be added.
- ✓ Units should be ordered.
- ✓ One example for each class is enough.
- ✓ Connecting links should be added

3. Foundation Course: Basics of Zoology 23UZOF11

Basic terms in biology can be added

SEMESTER II

1. Core – I Chordata 23UZOAC21

Living fossils should be included.

Agenda Item No.3

Modification in the existing UG Syllabus (2021-2024).

No changes should be made in the course structure.

No Changes

Agenda accepted

Agenda Item No.4

Change in the components of Continuous Internal Assessment for UG & PG.

UG

Language, General English, Core, Allied, Core Elective

Continuous Internal Assessment (CIA)

Components of CIA

(i) Internal test	= 15 marks
(ii) Assignment	= 5 marks
(iii) Class performance = 5 marks	= 5 marks
Class quiz = 5 marks	-----
Total	= 25 marks

Skill Enhancement Course, Ability Enhancement Course, NME, Common Skill Based Course , Foundation Course

Components of CIA

(i) Internal test	= 10 marks
(ii) Assignment	= 5 marks
(iii) Class performance = 5 marks	} = 5 marks
Class quiz = 5 marks	

Total	= 20 marks

PG

Core, Discipline Specific Elective, Generic Elective

Continuous Internal Assessment (CIA)

Components of CIA

(i) Internal test	= 15 marks
(ii) Assignment	= 5 marks
(iii) Seminar	= 5 marks

Total	= 25 marks

Skill Enhancement Course

Continuous Internal Assessment (CIA)

Components of CIA

(i) Internal test	= 10 marks
(ii) Assignment	= 5 marks
(iii) Seminar	= 5 marks

Total	= 20 marks

Agenda accepted

Agenda Item No.5

Change in CIA Evaluation pattern and Question Paper Pattern for CIA and End Semester Examination. (Refer attachment)

Question Paper Pattern for CIA

Language, General English, Core, Allied, Core Elective

Time : 1 hour Total Marks = 25

Section A : 5 x 1 = 5 [K1(Re), K2(Un)] multiple choice questions)

Section B : 2 x 5 = 10 [K2(Un), K3(Ap), K4(An)] - Internal choice)
(150 words each)

Section C : 1 x 10 = 10 [K4(An), K5(Ev), K6 (Cr)] - open choice – 1 out of 2)
(400 words each)

25 (Converted to 15)

End Semester Examinations (ESE)

Question Paper Pattern for ESE

Time : 3 hours Total Marks = 75

Section A : 10 x 2 = 20 [K1 (Re), K2 (Un)] (50 words each)

Section B : 5 x 5 = 25 [K2 (Un), K3 (Ap), K4 (An)]- Internal choice)
(200 words each)

Section C: 3 x 10 = 30 [K4 (An), K5 (Ev), K6 (Cr)]- open choice -
3 out of 5) (400 words each)

75 marks

Question Paper Pattern for CIA

Skill Enhancement Course, Ability Enhancement Course, NME, Common Skill Based Course , Foundation Course

Time : 1 hour Total Marks = 25

Section A : 5 x 1 = 5 [K1(Re), K2(Un)] multiple choice questions)

Section B : 2 x 5 = 10 [K2(Un), K3(Ap), K4(An)] - Internal choice)
(150 words each)

Section C : 1 x 10 = 10 [K4(An), K5(Ev), K6 (Cr)] - open choice – 1 out of 2)
(400 words each)

25 (Converted to 10)

End Semester Examinations (ESE)

Question Paper Pattern for ESE

Time : 3 hours Total Marks = 75

Section A : $5 \times 2 = 10$ [K1 (Re), K2 (Un)] (50 words each)

Section B : $5 \times 4 = 20$ [K2 (Un), K3 (Ap), K4 (An)]- Internal choice) (200 words each)

Section C: $2 \times 10 = 20$ [K4 (An), K5 (Ev), K6 (Cr)]- open choice -

----- 2 out of 4) (400 words each)

50 marks (Converted to 30)

PG

Question Paper Pattern for CIA

Core, Discipline Specific Elective, Generic Elective

Time : 1 hour Total Marks = 25

Section A : $5 \times 1 = 5$ [K1(Re), K2(Un)] multiple choice questions)

Section B : $2 \times 5 = 10$ [K2(Un), K3(Ap), K4(An)] - Internal choice)

(150 words each)

Section C : $1 \times 10 = 10$ [K4(An), K5(Ev), K6 (Cr)] - open choice – 1 out of 2)
(400 words each)

25 (Converted to 15)

End Semester Examinations (ESE)

Question Paper Pattern for ESE

Time : 3 hours Total Marks = 75

Section A : $10 \times 2 = 20$ [K1 (Re), K2 (Un)] (50 words each)

Section B : $5 \times 5 = 25$ [K2 (Un), K3 (Ap), K4 (An)]- Internal choice) (200 words each)

Section C: $3 \times 10 = 30$ [K4 (An), K5 (Ev), K6 (Cr)]- open choice -

----- 3 out of 5) (400 words each)

75 marks

Question Paper Pattern for CIA

Skill Enhancement Course

Time : 1 hour Total Marks = 25

Section A : 5 x 1 = 5 [K1(Re), K2(Un)] multiple choice questions)

Section B : 2 x 5 = 10 [K2(Un), K3(Ap), K4(An)] - Internal choice) (150 words each)

Section C : 1 x 10 = 10 [K4(An), K5(Ev), K6 (Cr)] - open choice – 1 out of 2)

(400 words each)

25 (Converted to 10)

End Semester Examinations (ESE)

Question Paper Pattern for ESE

Time : 3 hours Total Marks = 75

Section A : 5 x 2 = 10 [K1 (Re), K2 (Un)] (50 words each)

Section B : 5 x 4 = 20 [K2 (Un), K3 (Ap), K4 (An)]- Internal choice)

(200 words each)

Section C: 2 x 10 = 20 [K4 (An), K5 (Ev), K6 (Cr)]- open choice -

----- 2 out of 4) (400 words each)

50 marks (Converted to 30)

Agenda accepted

Agenda Item No.6

Change in the ratio of internal and external as 25 : 75

Agenda accepted

Recommendations (state recommendations briefly - Give Annexure – I (for detail))

Agenda Item No.1 - See Annexure I

Agenda Item No.2- May be complied with.

Agenda Item No.3- May be complied with.

Agenda Item No.4- May be complied with.

Agenda Item No.5- May be complied with.

Agenda Item No.6- May be complied with.

Resolution

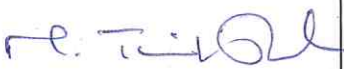
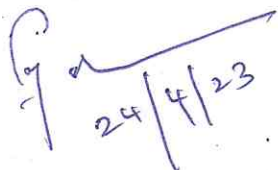



The Board placed the following suggestions:

- ✓ As credits are not allotted for Invertebrata Lab it can be clubbed with Invertebrata II as a lab cum theory course and credits should be allotted.
- ✓ Hours per unit should be specified.
- ✓ Only one text book for each course (UG) should be given

and it was resolved that these suggestions will be amended in the Academic year 2023-2024

The meeting ended with the vote of thanks by Dr. N. Arokiya Mary

Members of the Board of Studies**External members**

S.No.	Name and Designation	Signature
1.	Dr. M. Tamilselvi M.Sc., M.Phil., Ph.D Associate Professor and Dean of Research Department of Zoology V.V.Vanniaperumal College for Women Virudhunagar Mobile No. : 9894883106 Email id : tamil.selvi08@gmail.com	 24/4/2023
2.	Dr. E. Joy Sharmila M.Sc., M.Phil., Ph.D UG Head and Associate Professor Department of Zoology The American College (Autonomous) Madurai Mobile No. : 9442566188 Email id : kirubai_2007@yahoo.co.in joysharmila@americancollege.edu.in	 24/4/23
3.	Ms. S. Rajeswari M.Sc., M.Phil., Associate Professor Department of Zoology Rani Anna Government College for Women Tirunelveli Mobile : 9487520913 Email id : babyraji13@gmail.com	 24.04.2023
4.	Mr. P. Esakkiappan B.F.Sc Factory Manager Amulya Sea Foods (Nifa Group) C 96/97 Sipcot Industrial Complex Madathur Post Thoothukudi Mobile : 8754042323 Email id : espnamulya@gmail.com	 24/4/23
5.	Dr. P. Rosalind Daisy Rani M.Sc., Ph.D Assistant Professor Department of Zoology Pope's College (Autonomous) Sawyerpuram Mobile : 9025970012 Email id : dpaulrosyii@gmail.com	 24.4.23

Internal Members

S.No.	Name and Designation	Signature
1.	Dr. N. Arokiya Mary	N. Arokiya Mary
2.	Dr. Hermin Pasangha	Hermin Pasangha
3.	Dr. P.J. Joslin	P. J. Joslin
4.	Dr. S. Mary Batista Janet	Janet
5.	Dr. Sr. C. Shibana	Shibana
6.	Dr. Jemma HermilinJesy Diaz	Jesy Diaz
7.	Dr. S.R.T. Sherly Cross	Sherly
8.	Dr. S. Selvi	S. Selvi
9.	Dr. R. Sri Priya	Sri Priya
10.	Dr. M. Paripooranaselvi	Paripooranaselvi
11.	Dr. P. Subavathy	P. Subavathy

MINUTES OF THE MEETING OF THE BOARD OF STUDIES
Department of Computer Science

The Board of Studies Meeting of the Department of Computer Science was conducted on 24.04.2023 at 10:00 am in the department of Computer Science

No. of Members Present

External Members : 4

Internal Members : 7

The Chairperson Ms.S.Gnanathangam welcomed and introduced the Members. The following member expressed his inability to attend the meeting:

1. Dr. A. Vimal Jerald M.C.A.,NET, M.Phil.,M.B.A.,Ph.D

Assistant Professor

Department of Computer Science

St. Joseph's College (Autonomous),

Tiruchirappalli-620 002,

Mobile No.: 9698111008

Email id : vimaljerald_cs2@mail.sjctni.edu, vimaljerald@gmail.com,
vimaljerald1@gmail.com

Agenda Discussion:

The Chairperson presented the agenda and invited the members for discussion.

Agenda Item No.1

Reconstruction of the course structure and syllabus for I PG & II PG for the 2023-2025 batch.

Accepted by the board members. As TANSCHS Syllabus is not received for PG Computer Science the Course structure and syllabus was framed by the department.

Agenda Item No.2

Reconstruction of the course structure and syllabus of the I UG (I & II Semester) for the 2023-2026 batch.

Recommendations

The Board accepted the I UG(2023-2025) Syllabus and gave suggestion for minor modification

1.Semester I

- Database concepts in the Python programming syllabus may be removed.
- Foundation course - The problem solving techniques course may be titled as problem solving techniques using C

2.Semester II

- In the course Data Structures and algorithms, the topic Queues from unit III may be included in Unit II along with stacks
- In the course Data Structures and algorithms each model of algorithm can have a single application with all the applications specified the syllabus become heavy
- As semester I SBE- I(NME) given as the course Office Automation semester II SBE-II(NME) may be Advanced Excel and SBE III may be Quantitative Aptitude (OR)SBE –II (NME) - Web designing with HTML and SBE III(NME)- Advanced Excel/ Quantitative Aptitude

Agenda Item No.3

Modification in the existing UG Syllabus (2021-2024). No changes should be made in the course structure.

The Text book for the course Software Engineering in the Semester V has been changed to Rajib Mall software engineering Fourth edition

Agenda Item No.4

Change in the components of Continuous Internal Assessment for UG & PG. (Refer attachment)

Recommendations

In CIA question paper pattern, The multiple Choice question may be replaced by 2 marks questions as end semester question paper Pattern includes only 2 marks questions

Agenda Item No.5

Change in CIA Evaluation pattern and Question Paper Pattern for CIA and End Semester Examination. (Refer attachment)

Accepted by the Board members

Agenda Item No.6

Change in the ratio of internal and external as 25 : 75

Accepted by the Board members

Resolution

The Board placed the following suggestions:


In UG Syllabus(2023-2026) minor changes may be implemented in the core papers & SBE papers(NME) may be changed to have the continuation with the previous semester.In UG Syllabus (2021-2024) the Text book for the course Software Engineering in the Semester V has been changed to Rajib Mall software engineering Fourth edition.For PG Syllabus no correction are mentioned. In case if TANSCHS syllabus is received it will be intimated to the board members for approval.

and it was resolved that these changes will be implemented with effect from June 2023.
The meeting ended with the vote of thanks by Ms.Jothimani .

Name of the members of the Board of Studies and signature)

University Nominee:

Dr. C. Velayutham M.Sc., PhD.
Head and Associate Professor
Department of Computer Science
Aditanar College Of Arts & Science
Tiruchendur - 628216
Mobile No.: 9443872502
Email id : cvsir22 @gmail.com

 24/4/23


Subject Expert

Dr. M. Mary Shanthi Rani, MCA., PhD
Associate Professor
Gandhigram Rural Institute,
Gandhigram, Dindigul.
Mobile No.: 9445803558
Email id.: drmaryshanthi@gmail.com

M. Mary Shanthi Rani
24/04/2023

Industry Expert

Ms. Deivanayagi Sundar., Director
MINEMAN India
No:4B/A20, Mani Nagar, Mangal Mall,
Palayamkottai Road,
Tuticorin-628003
Mobile No.: 9223223728
Email id : deivanayagi.sundar@mineman.com
Web: www.mineman.com

 24/04/23

Alumna

Ms. J Arockia Jeyanthi, M.C.A., SLET,
Assistant Professor,
Department of Computer Science,
A.P.C.Mahalaxmi College for Women,
Thoothukudi
Mobile No.: 7708984425
Email id : arockiajeyanthi@gmail.com

J. Jeyanthi / 24.4.23

Internal Members:

1. Ms. S. Gnanathangam,
Associate Professor and Head,
Department of Computer Science,
St. Mary's College(Autonomous),
Thoothukudi – 1.

S. Gnanathangam

2. Ms. J. Anila Maily,
Associate Professor,
Department of Computer Science,
St. Mary's College(Autonomous),
Thoothukudi – 1.

J. Anila Maily

3. Ms. M. Jothimani,
Associate Professor,
Department of Computer Science,
St. Mary's College(Autonomous),
Thoothukudi – 1.

M. Jothimani

4. Sr. K. Reetha,
Assistant Professor,
Department of Computer Science,
St. Mary's College(Autonomous),
Thoothukudi – 1.

K. Reetha

5. Ms. S. Andrews Felicita,
Assistant Professor,
Department of Computer Science,
St. Mary's College(Autonomous),
Thoothukudi – 1.

S. Andrews Felicita

6. Ms. C. Nayantra Mascarenhas,
Assistant Professor,
Department of Computer Science(SSC),
St. Mary's College(Autonomous),
Thoothukudi – 1.

C. Nayantra Mascarenhas

7. Ms. A. Jenitta Jebamalar,
Assistant Professor,
Department of Computer Science(SSC),
St. Mary's College(Autonomous),
Thoothukudi – 1.

A. Jenitta Jebamalar

MINUTES OF THE MEETING OF THE BOARD OF STUDIES
PG and Research Department of Commerce

The Board of Studies Meeting of the Department of Commerce was conducted on 18th April 2023 at 10 a.m. in the Department of Commerce.

No. of Members Present

External Members : 4

Internal Members : 21

The Chairperson Dr.G.Stella Beatrice Nirmala welcomed and introduced the Members. The following member expressed her inability to attend the meeting:

Dr.Pon Ranjini Jeya,

Assistant Professsor,

Sri Meenakshi Government Arts College for Women (Autonomous)

Madurai

Agenda Discussion:

The Chairperson presented the agenda and invited the members for discussion.

Agenda Item No.1

Reconstruction of the course structure and syllabus for I PG & II PG for the 2023-2025 batch.

The Board has accepted the TANSCHÉ Syllabus for the I and II PG in the upcoming year and agreed to the subjects that has not been given in TANSCHÉ for which syllabus has been attached below.

I PG Semester I

Course	Course Code	Course Title	Contact Hours / Week	Credits	Max Marks		
					CIA	ESE	Total
Core I	23PCOC11	Business Finance	6	4	25	75	100
Core II	23PCOC12	Digital Marketing	6	4	25	75	100
Core III	23PCOC13	Banking and Insurance	6	4	25	75	100
Discipline Specific Elective I	23PCOE11	A. Security analysis and Portfolio Management	4	3	25	75	100
	23PCOE12	B. Operations Research					
Discipline Specific Elective II	23PCOE13	A. Labour Laws	4	3	25	75	100
	23PCOE14	B. Strategic Human Resource Management					
SEC I	23PCOS11	Professional Competency – Advanced Excel	2	2	20	30	50
Ability Enhancement I	23PCOA11	Soft Skills -I Principles of Event Management	2	2	20	30	50
			30	22			

I PG Semester II

Course	Course Code	Course Title	Contact Hours / Week	Credits	Max Marks		
					CIA	ESE	Total
Core IV	23PCOC21	Strategic Cost Management	6	4	25	75	100
Core V	23PCOC22	Corporate Accounting	6	4	25	75	100
Core VI	23PCOC23	Setting up of Business Entities	6	4	25	75	100
Discipline Specific Elective III	23PCOE21	A. Business Ethics and Corporate Sustainability	4	3	25	75	100
	23PCOE22	B. Audit and Due Diligence					
Discipline Specific	23PCOE23	A. Rural and Agricultural Marketing	4	3	25	75	100

Elective IV	23PCOE24	B. Logistics and Supply Chain Management					
SEC II	23PCOS21	Commerce Practical-I	2	2	20	30	50
Ability Enhancement II	23PCOA21	Soft Skills –II Leadership Quality and Development	2	2	20	30	50
Internship/Industrial Activity*				+2			
			30	22+2			

II PG Semester III

Course	Course Code	Course Title	Contact Hours / Week	Credits	Max Marks		
					CIA	ESE	Total
Core VII	23PCOC31	Taxation	6	4	25	75	100
Core VIII	23PCOC32	Research Methodology	6	4	25	75	100
Core IX	23PCOC33	Computers in Business	6	4	25	75	100
Discipline Specific Elective	23PCOE31	A. Strategic Management	4	3	25	75	100
	23PCOE32	B. International Financial Management					
		Core Industry Module	4	3	25	75	100
SEC III	23PCOS31	Commerce Practical -II	2	2	20	30	50
Ability Enhancement III	23PCOA31	Soft Skills III Startups	2	2	20	30	50
Internship/Industrial Activity (Credits)				2			
			30	24			

II PG Semester IV

Course	Course Code	Course Title	Contact Hours / Week	Credits	Max Marks		
					CIA	ESE	Total
Core X	23PCOC41	Corporate and Economic Laws	6	4	25	75	100
Core XI	23PCOC42	Human Resource Analytics	6	4	25	75	100
Core XII	23PCOC43	International Business	6	4	25	75	100
Discipline Specific Elective	23PCOE41	A. Organisational Behaviour	4	3	25	75	100
	23PCOE42	B. Insolvency Law and Practice					
Core XIII	23PCOP41	Project	4	3	25	75	100
SEC IV	23PCOS41	Preparation of Competitive Exam	2	2	20	30	50
Ability Enhancement IV	23PCOA41	Soft Skills IV Social Ethics and Responsibility	2	2	20	30	50
Extension Activity				+1			
			30	22+1			

I PG – Semester I

SEC 1 – Professional Competency – Advanced Excel

Subject Code	L	T	P	S	Credits	Inst. Hours	Marks		
							CIA	External	Total
23PCOS11	2				2	2	20	30	50

Unit	Contents	No. of Hours
I	Unit I- Managing the Work book Worksheet Basics, Protecting Excel Workbook and Worksheet, Importing and Exporting data, Co-authoring Data.	6
II	Unit :II - Functional Formulas Understanding formulas; Operators in Formula; Named ranges; Calculations; Functions in formulas; Relative and Absolute addressing; Referencing cells outside the worksheet and workbook;	6
III	Unit : III - Advanced Tables Create Pivot Tables- Modify field selections and options- Slicers - Group Pivot Table Data- Add Calculated fields - Format Data	6
IV	Unit :IV - Working with Macros Overview - Recording and Running a Macro- Personal Macro Workbook- Macro Virus- Macro Security Settings - Digitally Signed Macros from Reliable sources - Enabling and Disabling alerts on Message bar.	6
V	Unit :V - Financial Modelling using Excel Introduction to Financial Modelling - Representation of Financial Statements - Balance sheet- Financial Statement Analysis - Comparative - Common size statements- Trend Analysis	6
TOTAL		30
Textbooks: MS Office 2010, Sanjay Saxena, Vikas Publications Financial Modelling in Excel for Dummies - Daniel Stein Fairhurst Manisha Nigam , Data Analysis with Excel, BPP Publications		

Ability Enhancement I- Soft Skill I – Event Management

Subject Code	L	T	P	S	Credits	Inst. Hours	Marks		
							CIA	External	Total
23PCOA11	2				2	2	20	30	50

Unit 1: Introduction to Event Management

6 Hrs

Event – Meaning – Why Event Management? – Analysis of Event- Scope of Event, – Event Manager, Technical Staff

Unit 2: Event Management Procedure

6 Hrs

Principles for Holding an Event, General Details, Permissions – Phonographic Performance, License, Utilities – Fire Brigade, Ambulance, Catering, Electricity, Water, Taxes Applicable.

Unit 3: Conduct of an Event

6 Hrs

Preparing a Planning Schedule, Organizing Tables, Assigning Responsibility, Communication and Budget of Event – Checklist, Computer Aided Event Management, Roles and Responsibilities of Event Managers for Different Events.

Unit 4: Public Relations

6 Hrs

Concept – Nature – Importance – Limitations – Media – Types of Media – Media Management, Public Relation Strategy and Planning. Brainstorming Sessions – Writings for Public Relations.

Unit 5: Corporate Events

6 Hrs

Planning of Corporate Event, Job Responsibility of Corporate Events Organizer, Arrangements, Budgeting, Safety of Guests and Participants, Creating Blueprint, Need for Entertainment in Corporate Events .

Book for study

1. Event Management . Annie Stephen , Hariharan .Himalaya publishing house Mumbai [2014]
2. Event Management Paperback – 1 January 2011
by Purnima Kumari
3. Principles of Event Management Annie Stephen , Hariharan .Himalaya publishing house Mumbai[2016]

Reference Books

1. *BizBash*. 2017-11-21. Retrieved 2019-11-27.
2. The Business of Events Management | First Edition | By Pearson Paperback – [2019
by John Beech, Sebastian Kaiser , Robert Kaspar
3. .Event Management Paperback – 1 January 2017
by C. P. Harichandan & Adam Musgrave

I PG – Semester II
SEC II – Commerce Practical I

Course Code	Title of the Course	Category	L	T	P	O	Credits	Inst. Hours	Marks		
									CIA	External	Total
23PCOS21	COMMERCE PRACTICALS - I		2	-	-	-	2	2	20	30	50

UNIT - I Financial Literacy

Banking – Knowledge of various forms used in day-to-day banking -Filling up an account opening form – Loan Application form- KYC form- Identity Verification form – Credit and Debit card authorization form- - Cheque – Pay in slip – Withdrawal form – Draft form

UNIT – II Share Trading

Filling up of share application forms and share transfer form- Form of share certificate – Form of Dividend warrant- D Mart Form- Opening an online brokerage account- Form T

UNIT – III Insurance

Insurance Policy template- Insurance letters- Certificate of Insurance- Insurance claims documents- Insurance loss adjustment documents

UNIT – IVAuditing

Audit Report Structure - Clean Report- Qualified Report- Disclaimer Report- Adverse opinion Report

UNIT V Travelling

Form of reservation in bus, railway and airways – Online booking – Form of a tender- IRTC- E-Tender

Books for Study and Reference:

1. Dinkar and Pagare , Principles and Practice of Auditing, Sultan Chand and Sons
2. M.EswariKarthikeyan, Fundamental Principles of Insurance,SahityaBhawan Publications
3. RuchikaGahlot Banking Theory and Practice Laxmi Publications
4. Gautam KumarA To Z Share Market (Intraday Trading)

Ability Enhancement II- Soft Skill II – Leadership Quality and Development

Subject Code	L	T	P	S	Credits	Inst. Hours	Marks		
							CIA	External	Total
23PCOA21	2				2	2	20	30	50

Unit	Contents	No. of Hours
I	Introduction to Leader and Leadership Definition of a leader- Qualities of an Effective Leader - Leader Development: Leader Development vs. Leadership Development - Leader Development vs. Management Development - Leader Development Model - Intrapersonal Competencies - Modes of Development.	6
II	Models of Leadership Leadership Models: Four Framework Approach - Managerial Grid - Managerial Grid Model - Trait Theory- List of Personality Traits - Team Leadership Model.	6
III	Types of Leadership Leadership Development- Intangibles of Leadership- Integral Leadership - Meta-Leadership - Transformational Leadership- Modes of Leadership	6
IV	Principles and Attributes of Leadership Making Factors of Leadership- Bass' Theory of Leadership - Total Leadership - Important Keys to Effective Leadership - Principles of Leadership - Attributes of Leadership- Environment - Roles and Relationships - Culture and Climate - Process of Great Leadership	6
V	Team Leadership Team Leadership – Team Leadership Model – Steps in Team Leadership Model – Team Leadership Function Interventions	6
TOTAL		30
Textbooks		
S R Singh, 'Leadership', A P H Publishing Corporation, New Delhi, 2012		
Dr. S K Singh, 'Leadership and Management Development', Pearl Books, New Delhi, 2010		

II PG – Semester I

SEC III – Commerce Practical II

Course Code	Title of the Course	Category	L	T	P	O	Credits	Inst. Hours	Marks		
									CIA	External	Total
23PCOS31	COMMERCE PRACTICALS - II		2	-	-	-	2	2	20	30	50

UNIT - I Income Tax Forms

Income Tax Returns Forms – ITR 1 – ITR 2 - ITR 3- ITR 4

UNIT – II Income Tax Forms

Income Tax Returns Forms – ITR 5 - ITR 6- ITR 7- E signature

UNIT – III Goods and Service Tax Forms

Goods and Service Tax - GSTR-1, GSTR-3B, GSTR-4, GSTR-5

UNIT – IV Goods and Service Tax Forms

Goods and Service Tax- GSTR-5A GSTR-6, GSTR-7, GSTR-8

UNIT V Goods and Service Tax Forms

Goods and Service Tax-GSTR-9, GSTR-10, GSTR-11, CMP-08 and ITC-04

Books for Study and Reference:

1. Ashish&Ritu: Goods and Services Tax (2017) Commercial Law Publisher (India) Pvt. Ltd.
2. Commercial's GST, Commercial law publisher (India) Pvt Ltd, New Delhi.
3. Datey V.S.: GST Ready Reckoner, Taxman Publication, New Delhi Koolwal,
4. GoelPankaj, GST Ready Reference, (2017) Commercial Law Publisher (India) Pvt. Ltd
5. Mehrotra H.C. : Income Tax Law & Accounts : SahityaBhawan, Agra
6. Patel, Chaudhary: Indirect Taxes, Chaudhary Publication, Jaipur
7. Prasad, Bhagwati : Income Tax Law & Prectice; Wily Publication, New Delhi.
8. Rastogi, Abhishek: Professionals guide to GST Ideation to reality (2017)

Ability Enhancement III- Soft Skill III – Startups

Course Code	Title of the Course	Category	L	T	P	O	Credits	Inst. Hours	Marks		
									CIA	External	Total
23PCOA31	STARTUPS		2	-	-	-	2	2	20	30	50

UNIT - I INTRODUCTION

Introduction – Business startups- Incorporation of business- Types of business- stage of startups

UNIT – II IDEA CREATION

Idea generation- Business plan- Funding for startup- Developing a marketing plan

UNIT – III START UP MODEL

Freemium model – Revenue model- Operating model – Marketplace model- On Demand model

UNIT – IV IMPLEMENTATION OF STARTUPS

Registration of startups – DPIIT recognition – document for registration- Recognition number

UNIT V COST CONCEPT

Concept of costs – Profit & Losses – Managing the cash flow- Analyzing the financial performance- Budgeting

Books for Study and Reference:

1. AnjanRaichaudhuri, Managing New Ventures Concepts and Cases, Prentice Hall International, 2010.
2. Donald F Kuratko, Jeffrey S. Hornsby, New Venture Management: The Entrepreneur's Road Map, 2e, Routledge, 2017.
3. Kathleen R Allen, Launching New Ventures, An Entrepreneurial Approach, Cengage Learning, 2016.
4. S. R. Bhowmik & M. Bhowmik, Entrepreneurship, New Age International, 2007.
5. Steven Fisher, Ja-nae' Duane, The Startup Equation -A Visual Guidebook for Building Your Startup, Indian Edition, McGraw Hill Education India Pvt. Ltd, 2016.
6. Vijay Sathe, Corporate Entrepreneurship, 1e, Cambridge, 2009

II PG – Semester II

SEC IV – Preparation for Competitive Examinations

Subject Code	L	T	P	S	Credits	Inst. Hours	Marks		
							CIA	External	Total
23PCOS41	2				2	2	25	75	100

UNIT - I Quantitative Ability I

6 Hrs

Number Systems - Decimal Fractions- Simplification- Square Roots and Cube Roots- Indices

UNIT – II Quantitative Ability II

6 Hrs

Profit and Loss - Simple and Compound Interest - Time, Speed and Distance- Time & Work - Ratio and Proportion

UNIT – III Data Interpretation

6 Hrs

Tables - Column Graphs- Bar Graphs- Line Charts- Pie Chart- Venn Diagrams

UNIT – IV Logical Reasoning

6 Hrs

Blood Relation - Directional Sense - Number and Letter Series- Coding – Decoding- Assumptions and Statements

UNIT V Verbal Ability

6 Hrs

Spotting Errors, Cloze Test, Para –Jumbles – Logical and Critical Reasoning Based Reading Comprehension

Books for Study and Reference:

- R. S. Aggarwal, Quantitative Aptitude, S.Chand Publications New Delhi, Latest Edition
- Rajesh Verma, Fastrack Objective Arithmetic, Arihant Publication, New Delhi, Latest Edition
- Deepak Agarwal and Mahima Agarwal, MH-CET MBA Entrance Guide, Disha Publication, Latest Edition
- R.S. Agarwal, A Modern Approach To Verbal & Non Verbal Reasoning
- Analytical and Logical reasoning By Sijwali B S
- Analytical and Logical reasoning for CAT and other management entrance test By Sijwali B S
- Abhijit Guha, Quantitative Aptitude by Competitive Examinations latest edition

Ability Enhancement IV- Soft Skill IV – SOCIAL ETHICS AND RESPONSIBILITIES
(Women Empowerment, Disability, Social Inclusion)

Subject Code	L	T	P	S	Credits	Inst. Hours	Marks		
							CIA	External	Total
23PCOS41	2				2	2	25	75	100

Unit 1: Introduction

Social Ethics – Definition - -Ethical Model: Golden Rule Model and Kantian Model- Ethical Decision-making, Ethical Dilemmas in Organization, Corporate Governance- Types of Ethical Issues - Theft - Bribery and Corruption - Exploitation of Employees – Discipline - Whistle Blowing.

Unit 2: Workplace and Professional Ethics

Ethical Issues in Workplace- Types - Accountability - Employee Favoritism -Bad Leadership Behavior- Gender Ethics- Sexual Harassment and Discrimination.

Unit 3: Social Responsibility of Business

Social Responsibility of Business towards Shareholders, Employees, Customers, Dealers, Community & Government – Social Audi
 Social Responsibility of Business – Shareholders-Employees -Customers-Community and Government - Corporate Social Responsibility Initiatives -Dimensions-Ethics of Environment Protection & Pollution Control.

Unit 4: Social Inclusion

Meaning of Social Inclusion and Exclusion – Dimensions of Social Inclusion- Gender Inclusion and Equality

Unit 5: Opportunities for Disabled

Mainstreaming Disability- Provision of Employment Opportunities for disabled – Indian Government Schemes – Ministry of Social Justices and Empowerment

Textbooks:

1. Jenny Teichman (1996) Social Ethics A Student's Guide Wiley Blackwell
2. John S.Feinburg and Paul D.Feinburg(2010) Ethics for a Brave New World, Crossway.

References

1. Denis Collins and Patricia Kanashiro (2017) Business Ethics: Best Practices for Designing and Managing Ethical Organizations SAGE Publications, Inc; Third edition
2. William H.Shaw (2016) Business Ethics : A textbook with Cases Cengage Learning
3. Govindarajan M.,Senthilkumar M.S. Natarajan (2013)Professional Ethics and Human Values, PHI

Agenda Item No.2

Reconstruction of the course structure and syllabus of the I UG (I & II Semester) for the 2023-2026 batch.

The Board has accepted the TANSCHÉ Syllabus for the I and II PG in the upcoming year and agreed to the subjects that has not been given in TANSCHÉ for which syllabus has been attached below.

I UG –Semester I								
Part	Course	Course Code	Course Title	Contact Hours / Week	Credits	Max Marks		
						CIA	ESE	Total
I	Tamil /	23ULTA11		6	3	25	75	100
	French	23ULFA11						
II	General English	23UGEN11		4	3	25	75	100
III	Core – I	23UCOC11	Financial Accounting I	5	4	25	75	100
	Core – II	23UCOC12	Principles of Management	5	4	25	75	100
	Elective I	23UCOE11	A. Business Communication	4	3	25	75	100
			B. Indian Economic Development C. Business Economics					
IV	Skill Enhancement Course - I	23UCOS11	Accounting Package for Commerce -I	2	2	20	30	50
	Foundation Course	23UCOF11	Human Rights	2	2	20	30	50
	Ability Enhancement Course I	23UCOA11	Soft Skill Effective Communication -I	2	2	20	30	50
Total				30	23			

I UG –Semester II

Part	Course	Course Code	Course Title	Contact Hours / Week	Credits	Max Marks		
						CIA	ESE	Total
I	Tamil /	23ULTA21		6	3	25	75	100
	French	23ULFA21						
II	General English	23UGEN11		4	3	25	75	100
III	Core – III	23UCOC21	Financial Accounting – II	5	4	25	75	100
	Core – IV	23UCOC22	Business Law	5	4	25	75	100
	Elective I	23UCOE21	A. Business Environment	4	3	25	75	100
			B. Insurance and Risk Management C. Office Management & Secretarial Practice					
IV	Skill Enhancement Course - I	23UCOS21	Accounting Package for Commerce -II	2	2	20	30	50
	Foundation Course	23UCOS22	E- Banking	2	2	20	30	50
	Ability Enhancement Course I	23UCOA21	Soft Skill Effective Communication -II	2	2	20	30	50
			Total	30	23			

I UG –Semester I

Skill Enhancement Course - I Accounting Package for Commerce -I

Subject Code	L	T	P	S	Credits	Inst. Hours	Marks		
							CIA	External	Total
23UCOS11			2		2	2	25	75	100

Unit	Contents	No. of Hours
I	Introduction to Accounting: Accounting – Types of Accounts – Mode of Accounts – Rules of Accounting – Double Entry System of Book Keeping – Golden rules of Accounting.	6
II	Introduction to Tally: Company features –Creation/ Setting up of company in Tally Prime.	6
III	Accounting Masters in Tally Accounting Groups – Accounting Ledger- Ledger Creation – Single – Multiple Ledger- Accounting voucher – Procedure for creating Voucher in Tally.	6
IV	Inventory Masters in Tally Stock groups – Single –Multiple – Stock Categories – Single – Multiple – Units of Measure –Stock item. – Single – Multiple –creation	6
V	Advance Accounting in Tally Cost centre – creation - Cost Categories - creation. Bill – Wise details – Procedure –Creation.	6
	Total	30

TextBook:

Namrata Agrawal and Sanjay Kumar. *Comdex Tally 9*. Course Kit, New Delhi:Dream techpress, 1st edition 2016

BooksforReference:

- 1.Tutorial Notes. CSC, TallyERP9.,2012
- 2.NadhaniA.K. andNadhanK.K.ImplementingTally,NewDelhi:BPB Publications4th edition2018
- 3.TALLYNotes, Bombay:TCIL,2011

Foundation Course- HUMAN RIGHTS

Course Code	Title of the Course	Category	L	T	P	O	Credits	Inst. Hours	Marks		
									CIA	External	Total
23UCOF11	HUMAN RIGHTS		2	-	-	-	2	2	20	30	50

UNIT I

Origin and Development of Human Rights – Fundamental rights in India – Fundamental Duties and Human rights – Political Duties and Human rights – Media and Human rights

UNIT II

United Nations and Human Rights Institutions: Universal Declaration of Human Rights (UDHR) – International Covenant on Civil and Political Rights (ICCPR) – International Covenant on Economic, Social and Cultural Rights (ICESCR) – International Convention on the Elimination of Racial Discrimination (ICERD) – International Convention on the Elimination of Discrimination against Women (CEDAW) – Convention on the Rights of the Child (CRC)

UNIT III

Human Rights International Non-Governmental Organizations (NGOs): The International Committee of Red Cross – Amnesty International – Human Rights Watch – International Commission of Jurists

UNIT IV

Human Rights in India: Constitutional Guarantees – Fundamental Rights – Directive Principles of State Policy – National Human Rights Commission (NHRC) – State Human Rights Commission (SHRC) – Human Rights Violations

UNIT V

Women's Rights: Right to Inheritance – Divorce – Remarriage – Child Rights: Right to Education and Child Labour – Workers' Rights: Right to form Associations – Rights of Refugees and Migrants

LEARNING RESOURCES

Recommended Books

- C.J. Nirmal, *Human Rights in India: Historical, Social and Political Perspectives*, OUP, 2000
 Debarati Haldar, et. al., *Advancement of Human Rights in India: Contemporary and Emerging Challenges*, Sage Publications, 2021
 H.O. Agarwal, *Human Rights*, Central Law Publications, 2020
 H.O. Agarwal, *International Law and Human Rights*, Central Law Publications, 2020
 Julie A. Mertus, *The United Nations and Human Rights: A Guide for a New Era*, Routledge, 2005
 Satwinder Juss, ed., *Human Rights in India*, Manohar Publishers and Distributors, 2020

References

- Thomas Cushman, *Handbook of Human Rights*, Routledge, 2013

I UG – Semester II

Skill Enhancement Course - II Accounting Package for Commerce -II

Subject Code	L	T	P	S	Credits	Inst. Hours	Marks		
							CIA	External	Total
23UCOS21			2		2	2	25	75	100

Unit	Contents	No. of Hours
I	Inventory Vouchers: Vouchers - Receipt Note voucher - Rejection in voucher- Rejection out Voucher- Delivery note voucher – Physical Stock Voucher – Manufacturing Journal – Stock Journal Voucher –Creation.	6
II	TDS in Tally Introduction –Procedure for Creating Ledgers and Vouchers of TDS in Tally.	6
III	GST GST-Meaning – Classification of GST -S GST -C GST-I GST-Rate of GST –Procedure for filing GST –Input tax credit	6
IV	Pay roll Accounting in Tally Employee creation – Salary Define – Employee Attendance Register – Pay heads creation - Pay slip.	6
V	MIS in Tally. Financial Statements- Trading Accounting –Profit and Loss Account – Balance Sheet – Trial Balance - Sales Register – Purchase Register - List of Accounts –Stock Summary - Pay Book.	6

TextBook:

Namrata Agrawal and Sanjay Kumar. *Comdex Tally 9*. Course Kit, New Delhi:Dream techpress,1st edition 2016

BooksforReference:

- 1.Tutorial Notes. CSC, TallyERP9.,2012
- 2.NadhaniA.K. andNadhank.K.ImplementingTally,NewDelhi:BPB Publications4th edition2018
- 3.TALLYNotes, Bombay:TCIL,2011

E-BANKING

Course Code	Title of the Course	Category	L	T	P	O	Credits	Inst. Hours	Marks		
									CIA	External	Total
23PCOS22	E-BANKING		2	-	-	-	2	2	20	30	50

Unit I Banking

(5 Hours)

Meaning – Definition – Bank – Banking – Origin of Bank – Steps to open bank account – Filling out the Forms - Deposit Challan – Withdrawal Challan - Requisition Forms- Cheque- cancellation of cheques.

Unit II E- Banking

(5 Hours)

Meaning – Definition – Steps to open bank account through online - Types – Advantages – Disadvantages – E-Banking in India –Future of Banking Sector

Unit III Automated Teller Machine, Point on Sale and Cash DM

(7 Hours)

Origin of ATM – Debit & Credit Card - Procedure to use ATM – Advantages – Disadvantages – PoS – Steps to use PoS - CDM- Origin – Procedure to use CDM- Advantages – Disadvantages – Usage of ATM, PoS and CDM in India

Unit IV Internet Banking

(7 Hours)

Definition – Procedure to activate internet banking – Steps to access banking transactions - Fund Transfer through NEFT and RTGS through online - Advantages – Disadvantages – Security Issues in Internet Banking

Unit V Mobile Banking

(6 Hours)

Meaning – Definition – Procedure to login mobile banking – Steps to access banking transactions - Fund Transfer - Advantages – Disadvantages – Security Issues in Mobile Banking – Latest Payment Apps

Books for Study and Reference:

- Gurusamy S. Banking Theory Law & Practice. Chennai: Vijay Nicole Imprints Private Ltd. 4th edition 2017.
- Gordon and Natarajan. Banking Theory Law and Practice. Delhi: Himalaya Publishing House, 29th edition 2021.
- Sundaram S.M. Banking Theory Law and Practice. Karaikudi : Sree Meenakshi Publications, 1st edition 2014
- Maheshwari S.N. and Maheshwari S.K. Banking Theory Law and Practice. Kalyani Publishers, 11 edition January 2014.

Web References

https://www.onlinesbi.sbi/help_personal.html

https://www.sbi.co.in/webfiles/uploads/files/1392978867077_REGISTRATION_PROCESS.pdf

<https://www.dbs.com/digibank/in/articles/save/cash-deposit-machine>

Agenda Item No.3

Modification in the existing UG Syllabus (2021-2024).

No changes were made in the current syllabus and the course structure.

Agenda Item No.4

Change in the components of Continuous Internal Assessment for UG & PG.

The Board has made no changes in the components of Continuous Internal Assessment for UG & PG.

Agenda Item No.5

Change in CIA Evaluation pattern and Question Paper Pattern for CIA and End Semester Examination.

The Board has made no changes in the components of Continuous Internal Assessment and End Semester Examination. for UG & PG

Agenda Item No.6

Change in the ratio of internal and external as 25 : 75

The Board has accepted the above ratio

Recommendations

Agenda Item No.5



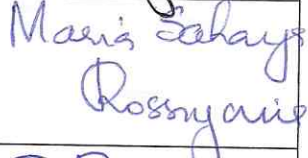
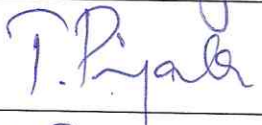
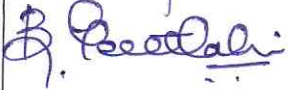

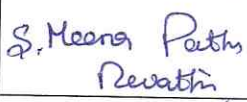






It was recommended that Section A can have K1 Level Questions, Section B can have K2 and K3 Questions and Section C can have K3 and K4 for UG and for PG it was recommended to have Section A with K1 Level Questions, Section B can have K2 and K3 Questions and Section C can have K4 ,K5 and K6 Level Questions

Resolution

The Board placed the following appreciations to the Chair person and the members of the Department for their flexibility and the readiness to accept the suggestions put forth by the Board and it was resolved to pertain to the above discussion.

The meeting ended with the vote of thanks by Dr.Maria Sahaya Rossiyana .

S.No	Name	Designation	Signature
1.	Dr. G. Stella Beatrice Nirmala Chairperson	Head & Associate Professor of Commerce, St. Mary's College (Autonomous), Thoothukudi.	<i>G. Stella Beatrice</i> 18/4/23
2.	Dr. Sr. SahayaSelvi University Nominee	Principal, Holy Cross College (Autonomous) Nagercoil Mobile No.: 8903838548 Email id : selvisoosai@gmail.com	<i>S. SahayaSelvi</i> 18/4/23
3.	Dr.M.Julias Ceasar, Subject Expert	Asst. Professor & Research Supervisor, PG & Research Department of Commerce St. Joseph's College (Autonomous) Tiruchirappalli – 627 002. Mobile No.: 9443110877 Email id: julius.sxc@gmail.com	<i>M. Ceasar</i> 18/4/2023
4.	Dr. L. Jenitra Alumna	Associate Professor of Commerce, Holy Cross College (Autonomous) Tiruchirappalli – 620002. Mobile No. : 9894246967 Email id : merwinjenitra@gmail.com	<i>L. Jenitra</i> 18/4/23
5.	Mr. J.David Raja Industrialist	Senior Vice President St.John Freight Systems Limited ICD 3/63-B Harbour Express Road, Thoothukudi. Mobile No.: 9894672507 Email id : david@stjohntrack.com	<i>J. David Raja</i> 18/4/23
6.	Dr. Mary Judith Reene Fernando	Associate Professor of Commerce, St. Mary's College (Autonomous), Thoothukudi.	<i>M. Reene</i>
7.	Mrs. D.Daisybai	Associate Professor of Commerce, St. Mary's College (Autonomous), Thoothukudi.	<i>D. Daisybai</i> 18/4/23
8.	Dr. Fernando Alexandria	Associate Professor of Commerce, St. Mary's College (Autonomous), Thoothukudi	<i>F. Alexandria</i> 18/4/23
9.	Dr. P. Banumathi	Associate Professor of Commerce, St. Mary's College (Autonomous), Thoothukudi.	<i>P. Banumathi</i> 18/4/23
10.	Mrs. A. Amora	Assistant Professor of Commerce, St. Mary's College (Autonomous), Thoothukudi.	<i>A. Amora</i> 18/4/23
11.	Dr. P. Jayamary	Assistant Professor of Commerce, St. Mary's College (Autonomous), Thoothukudi.	<i>P. Jayamary</i> 18/4/23
12.	Dr. Saleth Mary VetriSelvi,	Assistant Professor of Commerce, St. Mary's College (Autonomous), Thoothukudi.	<i>A. Saleth Mary</i> 18/4/23

13.	Mrs. O.Sony	Assistant Professor of Commerce, St. Mary's College (Autonomous), Thoothukudi.	
14.	Dr.S.Bulomine Regi	Assistant Professor of Commerce, St. Mary's College (Autonomous), Thoothukudi.	
15.	Dr. P. Maria Sahaya Rossiyana	Coordinator of Commerce (SSC) & Assistant Professor of Commerce St.Mary's College (Autonomous), Thoothukudi.	
16.	Dr.T.Priyanka	Assistant Professor of Commerce St.Mary's College (Autonomous), Thoothukudi.	
17.	Dr.B.Geetha Maheswari	Assistant Professor of Commerce St.Mary's College (Autonomous), Thoothukudi.	
18.	Mrs. D. Saranya	Assistant Professor of Commerce St.Mary's College (Autonomous), Thoothukudi.	
19.	Ms. S. Meena Pattu Revathi	Assistant Professor of Commerce St.Mary's College (Autonomous), Thoothukudi.	
20.	Dr. J. Angel Beulah Gracelin	Assistant Professor of Commerce St.Mary's College (Autonomous), Thoothukudi.	
21.	Dr. Anne Devotta	Assistant Professor of Commerce St.Mary's College (Autonomous), Thoothukudi.	
22.	Ms. T. Manuel Infany	Assistant Professor of Commerce St.Mary's College (Autonomous), Thoothukudi.	
23.	Dr.G.Maria Helina Delicia	Assistant Professor of Commerce St.Mary's College (Autonomous), Thoothukudi.	
24.	Dr. A. Prathiba	Assistant Professor of Commerce St.Mary's College (Autonomous), Thoothukudi.	
25.	Dr.A.Indra Refline Missier	Assistant Professor of Commerce St.Mary's College (Autonomous), Thoothukudi.	

MINUTES OF THE MEETING OF THE BOARD OF STUDIES
Department of Business Administration

The Board of Studies Meeting of the Department of Business Administration was conducted on 18/04/2023 at 10:30 a.m. in the department of Business Administration.

No. of Members Present

External Members :

- Dr. S. Sam Santhosé : Associate professor and HoD, Department of Management Studies, Nesamony Memorial Christian college, Marthandam,
- Dr. G. Prem Shankari : Head and Professor, Department of Management Studies, Rohini college of Engineering and Technology, Anna University - Paulkulam
- Dr. S.B. Inayath Ahamed : Assistant Professor, Department of Business Administration, Kalasalingam Business School, Kalasalingam Academy of Research and Education (Deemed to be University)
- Ms. G. Sorna Devi : Executive Director, Sriram Engineering, Thoothukudi
- Ms. A. Janoline : Sathyabama Institute of Science and Technology

Internal Members :

- Ms. S. Gayathri : Head & Assistant Professor
- Ms. R. Paul Roja : Assistant Professor
- Ms. M. Rakna : Assistant Professor
- Ms. S.Siva Priya : Assistant Professor

The Chairperson Ms.S.Gayathri, Head of the Department welcomed and introduced the Members. The following members expressed their inability to attend the meeting:

1. Dr. S.B. Inayath Ahamed, Assistant Professor, Department of Business Administration, Kalasalingam Business School, Kalasalingam Academy of Research

Agenda Discussion:

The Chairperson presented the agenda and invited the members for discussion.

Agenda Item No.1

- Not applicable.

Agenda Item No.2

The following recommendations have been made by the board members:

- Business Fundamentals can be made as Foundation Course in Semester I.
- Organisational Theory is suggested as Ability Enhancement Course in Semester I.
- Office Automation is suggested as Ability Enhancement Course in Semester II.

Agenda Item No.3

- The board accepted the course structure.

Agenda Item No.4

- The board members unanimously accepted the Continuous Internal Assessment Pattern.

Agenda Item No.5

- The board accepted the Change in CIA Evaluation pattern and Question Paper Pattern for CIA and End Semester Examination.

Agenda Item No.6

- The board accepted the Change in the ratio of internal and external as 25 : 75

The meeting ended with the vote of thanks by Ms.R.Paul Roja, Assistant Professor, Department of Business Administration.

Course Structure for 2021 - 2024





Semester V



Part	Components	Sub. Code	Title of the Paper	Hrs/ Week	Credits	Max.Marks		
						CIA	ESE	Total
	Core XI (Common Core)	21UMCC51	Human Resource Management	6	3	40	60	100
III	CoreXII	21UBAC51	Research Methodology	6	4	40	60	100
	CoreXIII	21UBAC52	Entrepreneurial Development	6	4	40	60	100
	Core XIV	21UBAC53	Case Study Analysis	5	4	40	60	100
	Core Elective	21UBAE51	IT skills for Managers	5	4	40	60	100
IV	Common Skill Based	21UCSB51	Computer for Digital Era and Soft Skills	2	2	20	30	50
	Self-Study paper / MOOC (Optional)	21UBASS3	Consumer Behaviour		+2			
Total				30	21+2			

Semester VI

Part	Components	Sub. Code	Title of the Paper	Hrs/ Week	Credits	Max.Marks		
						CIA	ESE	Total
III	Core XV	21UBAC61	Financial Management	6	4	40	60	100
	CoreXVI	21UBAC62	Law for Managers	6	4	40	60	100
	CoreXVII	21UBAC63	Foreign Trade – Import and Export Procedure	6	4	40	60	100
	Core XVIII	21UBAC64	Production and Operations Management	6	4	40	60	100
IV	Core XIX/	21UBAC65	Contemporary issues in management	6	4	40	60	100
	Project	21UBAP61	Project					
Total				30	20			
Total				180	140+5			

SIGNATURE OF THE BOARD MEMBERS

Name of the Members Present	Signature
UNIVERSITY NOMINEE Dr. S. Sam Santhosé, Associate professor and HoD, Department of Management Studies, Nesamony Memorial Christian college, Marthandam, Kanyakumari District - 629165	
SUBJECT EXPERTS Dr. G. Prem Shankari, Head and Professor, Department of Management Studies, Rohini college of Engineering and Technology, Anna University-Paulkulam Kanyakumari District.	
SUBJECT EXPERTS Dr. S.B. Inayath Ahamed, Assistant Professor, Department of Business Administration, Kalasalingam Business School Kalasalingam Academy of Research and Education (Deemed to be University), Krishnankoil – 626126 Virudhunagar District	Absent
INDUSTRIALIST Ms. G. Sorna Devi Executive Director , Sriram Engineering, Thoothukudi	
ALUMNAE Ms. A. Janoline Sathyabama Institute of Science and Technology	

INTERNAL STAFF MEMBERS Ms.S.Gayathri Head and Assistant Professor Department of Business Administration	 18/04/2023
Ms.R. Paul Roja Assistant Professor Department of Business Administration	R.P - P R 18/04/2023
Ms.V.Rivitha Assistant Professor Department of Business Administration	V. Rivitha 18/4/23
Ms.V.Anu Devadharshini Assistant Professor Department of Business Administration	 18/4/23

MINUTES OF THE MEETING OF THE BOARD OF STUDIES

Department of Microbiology

The Board of Studies Meeting of the Department of Microbiology was conducted on 24th April 2023 at 10.00 a.m. in the department of Microbiology.

No. of Members Present

External Members : 4

Internal Members : 8

The Chairperson Dr. Joys Selva Mary Albert welcomed and introduced the Members. The following members expressed their inability to attend the meeting:

1. Mr. C. John Britto

Agenda Discussion:

The Chairperson presented the agenda and invited the members for discussion.

Agenda Item No.1

Reconstruction of the course structure and syllabus for I PG & II PG for the 2023-2025 batch.

Agenda Item No.2

Reconstruction of the course structure and syllabus of the I UG (I & II Semester) for the 2023-2026 batch.

Agenda Item No.3

Modification in the existing UG Syllabus (2021-2024). No changes should be made in the course structure.

Agenda Item No.4

Change in the components of Continuous Internal Assessment for UG & PG.

Agenda Item No.5

Change in CIA Evaluation pattern and Question Paper Pattern for CIA and End Semester Examination.

Agenda Item No.6

Change in the ratio of internal and external as 25 : 75

Recommendations (state recommendations briefly- Give Annexure -I (for detail))

Agenda Item No.1

The PG course structure and syllabus offered by TANSCHS was accepted and approved to be followed for the academic year 2023-2025. The following subjects were recommended for the PG soft skill courses:

- 1) Probiotics and Dairy Technology – I Semester
- 2) Bio inoculants technology – II Semester
- 3) Solid Waste Management – III Semester
- 4) Sea Food Processing and Quality control management – IV Semester

Agenda Item No.2

The UG course structure and syllabus offered by TANSCHS for the academic year 2023-2024 (I & II Semesters) was accepted and approved.

In Semester I (UG) ~~Basics of Microbiology~~ or Basics of Life Sciences were recommended for Foundation course.

Agenda Item No.3

No modification was recommended.

Resolution

The Board placed the following suggestions:

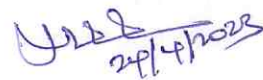
- The board members accepted the UG and PG course structure and syllabus offered by TANSCHER for the academic year 2023 – 2025 (PG) and 2023- 2024 (I and II Semester)
- There was no suggestion on modification of the existing UG syllabus 2021 – 2024
- Change in the components of Continuous Internal Assessment for UG & PG, Change in CIA Evaluation pattern and Question Paper Pattern for CIA and End Semester Examination and Change in the ratio of internal and external as 25 : 75 was accepted by the board members.

Hence, It was resolved that these changes shall be implemented with the effect from June 2023 with the acknowledgement of management

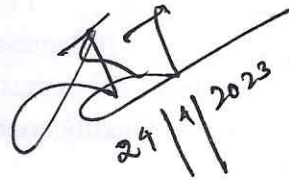
The meeting ended with the vote of thanks by Dr. C.Siluvai Kirubagari Aneeshia.

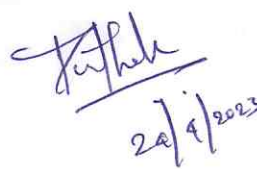
(List the Members of the Board of Studies and signature)

1. Dr. P. U. Mahalingam,
Professor, Department of Biology,
The Gandhigram Rural Institute Deemed to be University,
Gandhigram 624302,
Dindigul District,
Tamilnadu, India.
2. Mrs. J. Jeya M.Sc., M.Phil,
Assistant Professor and Head,
Department of Microbiology,
V.V Vanniaperumal College for women,
Virudhunagar
3. Dr. K. Jenitha,
Assistant Professor & Head,
Department of Microbiology,
Scott Christian College (Autonomous),
Nagercoil.
4. K. Punitha,
Research Scholar,


24/4/2023


24/4/2023


24/4/2023


24/4/2023

Department of Microbiology,
Kamaraj College,
Thoothukudi
Cell. No: 9791567133
E-Mail: punitha7133@gmail.com

- 5 Dr. Joys Selva Mary Albert,
Assistant Professor, Head and SSC Co-ordinator,
Department of Microbiology,
St. Mary's College (Autonomous),
Thoothukudi.

V. Joy

- 6 Dr. C. Siluvai Kirubagari Aneeshia,
Assistant Professor,
Department of Microbiology,
St. Mary's College (Autonomous),
Thoothukudi.

C. Aneeshia

- 7 Ms. A. Maria Heartina Adlin Vaz,
Assistant Professor,
Department of Microbiology,
St. Mary's College (Autonomous),
Thoothukudi.

A. Maria Heartina Adlin Vaz
24/4/23

- 8 Mr. C. Edward,
Assistant Professor,
Department of Microbiology,
St. Mary's College (Autonomous),
Thoothukudi.

C. Edward
24/4/23

- 9 Dr. T. P. Kumari Pushpa Rani,
Assistant Professor,
Department of Microbiology,
St. Mary's College (Autonomous),
Thoothukudi.

T. P. Kumari Pushpa Rani

10 Ms.R.Shynisha Begam

Assistant Professor,

Department of Microbiology,

St. Mary's College (Autonomous),

Thoothukudi.

[Signature]

11. Ms. A. Abinaya Kalyani ,

Assistant Professor,

Department of Microbiology,

St. Mary's College (Autonomous),

Thoothukudi.

A. Abinaya Kalyani

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MINUTES OF THE MEETING OF THE BOARD OF STUDIES

Department Psychology

The Board of Studies Meeting of the Department of Psychology was conducted on 24.04.2023 at 10.15 a.m. in the department of Psychology.

No. of Members Present

External Members : 3 (2 Offline + 1 Online)

Internal Members : 4

The Chairperson Dr. S. Jeya Bharathi welcomed and introduced the Members. The following members expressed their inability to attend the meeting:

1. Dr. Yuvaraj
Head, Department of Psychology
MSU
2. Ms. Sneha
Students' Counsellor
Sadak Adullah Appa College
Tirunelveli

Agenda Discussion:

The Chairperson presented the agenda and invited the members for discussion.

Agenda Item No.1

As PG Syllabus has not yet been received, the board has consented to wait for the TNSCHE syllabus. In case we don't receive any syllabus, the management plans to carry on with the current syllabus with the consent of the board.

Agenda Item No.2

The UG syllabus suggested by the TNSCHE was discussed by the panel for the first two semesters and some corrections were suggested.

Agenda Item No.3

The current UG syllabus for the second and third years were just discussed and no changes were suggested as the board feels the syllabus satisfactory.

Agenda Item No.4

The CIA components were discussed and accepted. If the management suggests any changes, the board is willing to accept it.

Agenda Item No.5

Change in CIA Evaluation pattern and Question Paper Pattern for CIA and End Semester

were discussed and accepted. If the management suggests any changes, the board is willing to accept it.

Agenda Item No.6

Change in the ratio of internal and external as 25 : 75 was discussed and accepted. If the management suggests any changes, the board is willing to accept it.

Recommendations

Agenda Item No.1:

The board has suggested to wait for the TNSCHE syllabus or carry on with the current syllabus.

Agenda Item No.2:

The board discussed the UG syllabus and gave the following suggestions:

1. Credits is essential for practical also.
2. Practical paper can be retained in the 5th semester
3. Practical papers can be distributed among 2 semesters with evaluation in the even semester.
4. Suggestions were given to change the practical content for the Semester 1 & 2 as per the core papers.
5. Suggestions were made to rename the 4th and 5th units in Career and ethics in Psychology

Agenda Item No.3:

The current UG syllabus for the second and third years were just discussed and no changes were suggested as the board feels the syllabus satisfactory.

Resolution

The Board placed the following suggestions:

The board discussed the UG syllabus and gave the following suggestions:

1. Credits is essential for practical also.
2. Practical paper can be retained in the 5th semester
3. Practical papers can be distributed among 2 semesters with evaluation in the even semester.
4. Suggestions were given to change the practical content for the Semester 1 & 2 as per the core papers.
5. Suggestions were made to rename the 4th and 5th units in Career and ethics in Psychology

And it was decided that these suggestions shall be carried out by the department as efficiently as possible.

The meeting ended with the vote of thanks by Ms. Pon Bala Priya.

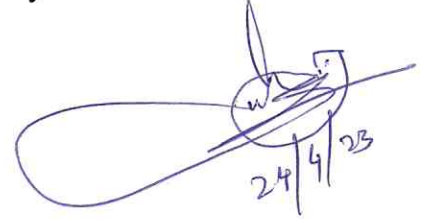
List the Members of the Board of Studies:

1. Mr. M. Subair

Assistant Professor and Head, PG Department of Psychology

Wadhuda Institute of Research & Advanced Studies (WIRAS)

Kannur, Kerala



2. Ms. ~~M~~. Padma

Counsellor, Anbhu Ashram and Trust

Thoothukudi



3. Dr. S. Jeya Bharathi

Assistant Professor & Head

Department of Psychology

St. Mary's College (Autonomous)

Thoothukudi



4. Ms. R. Rohni

Assistant Professor & Counsellor

Department of Psychology

St. Mary's College (Autonomous)

Thoothukudi



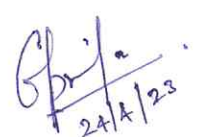
5. Ms. G. Pon Bala Priya

Assistant Professor

Department of Psychology

St. Mary's College (Autonomous)

Thoothukudi



6. Ms. K. Mary Vadhana Devi

Assistant Professor

Department of Psychology

St. Mary's College (Autonomous)

Thoothukudi

Vadha
24/04/2023

St. Mary's College (Autonomous), Thoothukudi
Minutes of the Board of Studies Meet
Department of MHRM

The Board of Studies Meeting of the Department of Human Resource Management was conducted on 18.04.2023 at 02.00 pm in the PG library.

No. of Members Present

External Members : 5

Internal Members : 5

The Chairperson Dr.Mary Judith Reene Fernando, Associate Professor of Commerce and Coordinator of MHRM welcomed the gathering and introduced the members.

Agenda Discussion:

The Chairperson presented the agenda and invited the members for discussion.

The Agenda for the meeting are as follows:

1. Reconstruction of the course structure and syllabus for I PG & II PG for the 2023-2025 batch.
2. Course name & Syllabus for Soft Skills should be framed by the department as TANSCHHE has not given the syllabus
3. Evaluation pattern & Component.

Agenda Item No.1

Reconstruction of the course structure and syllabus for I PG & II PG for the 2023-2025 batch.

The course structure was reconstructed by providing options for Elective courses and Soft Skill courses for all the semesters, since these were not specified in the TANSCHHE syllabus. These courses and its syllabi were approved by the board. The following courses have been approved for Electives:

Course	Course Code	Course Title
Elective I	23PHRE12	Statistics for Management
Elective II	23PHRE14	Behavioural HRM
Elective III	23PHRE22	Training and Development

Elective IV	23PHRE24	Recruitment and selection Procedures
	23PHRE25	Operations Research
Elective V	23PHRE32	Human Resource Management
	23PHRE33	Export- Import Procedure and Documentation
Elective VI	23PHRE42	Human Resource Information System
	23PHRE43	Logistics and Supply Chain Management

Agenda Item No.2

Course name & Syllabus for Soft Skills should be framed by the department as TANSCH has not given the syllabus

The following Soft Skill courses and its syllabi have been approved by the board:

Course	Course Code	Course Title
Ability Enhancement I	23PHRA11	Soft skill for HR Managers
Ability Enhancement II	23PHRA21	Personality Development
Ability Enhancement III	23PHRA31	SPSS
Ability Enhancement IV	23PHRA41	Presentation Skills

Agenda Item No.3

Evaluation pattern & Component.

Change in the ESE Question Paper Pattern for PG



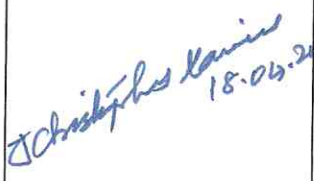
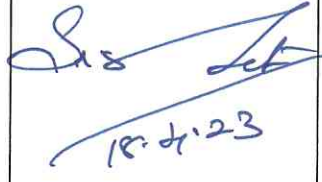


- Section A : 10 x 1 = 10 (multiple choice)
 Section B : 5 x 2 = 10 (5 out of 7) (50 words each)
 Section C : 5 x 5 = 25 (Internal Choice) (400 words each)
 Section D : 3 x 10 = 30 (3 out of 5)



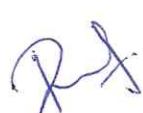
Total:75 marks (Converted to 60)

The Board accepted the change in ESE question paper pattern.

Hence it was resolved that these changes will be implemented with effect from May 2023 with the acknowledgment of the Management.

The meeting ended with Vote of thanks by Ms. Purnima, Assistant professor of MHRM.

S.NO	NAME	DESIGNATION	SIGNATURE
1	Dr.Mary Judith Reene Fernando Chairperson	Associate Professor of Commerce and Coordinator of MHRM, St.Mary's College (Autonomous) ,Thoothukudi.	 18/4/23
2	Dr. N. Maria Navis soris University Nominee	Head and Associate Professor, Department of Commerce, V.O.C College, Thoothukudi.	 18.4.23.
3	Dr.J. Christopher Xavier Subject Expert	Associate Professor, RVS Institute of Management Studies and Research , Sulur, Coimbatore	 18.06.24
4	Dr. Sr. A. Scarlet Subject Expert	Head and Associate Professor of commerce, Jayaraj Annapackiam College for Women (Autonomous), Periyakulam- 625601	 18.4.23
5	Mr. X. Raja Industrialist	Senior General Manager, Kerry Indev Logistics Private Limited, 148- D, Devapuram Road, Elim Towers, Second Floor, Thoothukudi- 628002	
6	A.Christeena Mascarenhas Alumna	359/1B V.E Road, Tuticorin - 628003	

7	Ms. M. Fatima Lucia Sheeba Member	Assistant Professor of MHRM, St.Mary's College (Autonomous), Thoothukudi.	
8	Ms. Purnima Member	Assistant Professor of MHRM, St.Mary's College (Autonomous), Thoothukudi.	
9	Ms.C.Reshma Fernando Member	Assistant Professor of MHRM, St.Mary's College (Autonomous), Thoothukudi.	
10	Ms. Janat Jeya Kavitha Member	Assistant Professor of MHRM, St.Mary's College (Autonomous), Thoothukudi.	